Foreword

In over six decades of its existence UMI has played a crucial and central role in building and enhancing managerial competence of public, private and NGO sectors managers. UMI is known for its contribution towards management training, consultancy and research. It is the finest Management Training Institute in this Country and is strongly committed to all efforts to enhance managerial competences of all people involved in management and administering of organizations through continued improvement in the quality and relevancy of training programmes and support service.

It is within this spirit, that this academic year UMI is offering training programmes that have been designed with specific emphasis on quality and relevancy of the content and delivery methodologies.

The UMI team is a blend of academic and practitioners with specialist knowledge and skills in order to empower you and your organization to achieve their purpose of existence.

Dr. James L. Nkata
DIRECTOR GENERAL
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<th>DURATION</th>
<th>FULL TUITION</th>
<th>Ugandans</th>
<th>Non-Ugandans</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>UG SHS</td>
<td>USD</td>
</tr>
<tr>
<td>PGD Evening - Kampala</td>
<td>1 year</td>
<td>2,840,000</td>
<td>$1,846</td>
<td></td>
</tr>
<tr>
<td>PGD Day - Kampala</td>
<td>1 year</td>
<td>2,830,000</td>
<td>$1,840</td>
<td></td>
</tr>
<tr>
<td>PGD weekend - Kampala</td>
<td>1 year</td>
<td>2,900,000</td>
<td>$1,885</td>
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<tr>
<td>PGD - Outreach Branches</td>
<td>1 year</td>
<td>2,800,000</td>
<td>$1,820</td>
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<tr>
<td>PGD - M &amp; E (weekend &amp; Evening)</td>
<td>1 year</td>
<td>3,680,000</td>
<td>$2392</td>
<td></td>
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<tr>
<td>PGD - M&amp;E (Distance learning)</td>
<td>1 year</td>
<td>1,980,000</td>
<td>$1,287</td>
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</tr>
<tr>
<td>PGD - PPM (Distance learning)</td>
<td>1 year</td>
<td>2,085,000</td>
<td>$1,375</td>
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<tr>
<td>PGD - PPM (Evening)</td>
<td>1 year</td>
<td>2,975,000</td>
<td>$1,934</td>
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<tr>
<td>PGD - PPM (Weekend)</td>
<td>1 year</td>
<td>3,035,000</td>
<td>$1,973</td>
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<tr>
<td>PGD - PPM (Outreach Branches)</td>
<td>1 year</td>
<td>2,935,000</td>
<td>$1,908</td>
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<tr>
<td>Ord. Diploma except DICT</td>
<td>2 years</td>
<td>2,550,000</td>
<td>$1,677</td>
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<tr>
<td>DICT</td>
<td>2 years</td>
<td>2,740,000</td>
<td>$1,781</td>
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<tr>
<td>MBA, MPA, MPP, MIML, MHEMA, MEAHD</td>
<td>2 years</td>
<td>8,180,000</td>
<td>$5,317</td>
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<tr>
<td>MMS</td>
<td>1 year</td>
<td>5,230,000</td>
<td>$3,400</td>
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<td>PhD (11,217.635 per year)</td>
<td>3 years</td>
<td>32,332,905</td>
<td>$11,817</td>
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<tr>
<td>Professional programmes</td>
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<tr>
<td>(CILT &amp; CPA charges inside)</td>
<td>CIM</td>
<td>N/A</td>
<td>350,000</td>
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<td></td>
<td>CIPS</td>
<td>N/A</td>
<td>300,000</td>
<td>$195</td>
</tr>
<tr>
<td>Short courses (2 weeks)</td>
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<td></td>
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<tr>
<td></td>
<td>N/A</td>
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<td>480,000</td>
<td>$312</td>
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<tr>
<td>Short courses (1 week)</td>
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<td></td>
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<td>320,000</td>
<td>$208</td>
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<tr>
<td>Short courses (3 days)</td>
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<tr>
<td></td>
<td>N/A</td>
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<td>210,000</td>
<td>$137</td>
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### FUNCTIONAL FEES

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<th>Item</th>
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<tbody>
<tr>
<td>Registration Fees per year</td>
<td>100,000</td>
<td>$65</td>
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<tr>
<td>Examination (per module)</td>
<td>20,000</td>
<td>$13</td>
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<tr>
<td>Library</td>
<td>80,000</td>
<td>$52</td>
</tr>
<tr>
<td>Development fees</td>
<td>250,000</td>
<td></td>
</tr>
<tr>
<td>Identity Card</td>
<td>20,000</td>
<td>$13</td>
</tr>
<tr>
<td>Students’ Council</td>
<td>10,000</td>
<td>$7</td>
</tr>
<tr>
<td>Accommodation (Full time Participants)</td>
<td>20,000</td>
<td>$13</td>
</tr>
<tr>
<td>Accommodation Part time (Participants and others)</td>
<td>30,000</td>
<td>$20</td>
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### OTHER FEES

<table>
<thead>
<tr>
<th>Item</th>
<th>UGANDANS</th>
<th>NON-UGANDANS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for admission</td>
<td>40,000</td>
<td>$26</td>
</tr>
<tr>
<td>Re-take/Re-sit paper</td>
<td>452,000</td>
<td>$294</td>
</tr>
<tr>
<td>Verification of academic document</td>
<td>10,000</td>
<td>$7</td>
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<tr>
<td>Certification of academic document</td>
<td>5,000</td>
<td>$3</td>
</tr>
<tr>
<td>Graduation</td>
<td>150,000</td>
<td>$81</td>
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</tbody>
</table>

*Please note that the Institute does not offer meals but there are service providers on campus. You will require a minimum of 10 USD per day for meals.*
Uganda Management Institute (UMI) is a National Branch for Training, Research and Consultancy in the field of Administration, Leadership and Management. Officially opened on October 7, 1969 as the Institute Public Administration (IPA), the Institute was mandated to conduct intensive in-service training to quickly develop management capacity in the public service. Whereas IPA opened from inception as a department of the Ministry of Public Service, this changed with the enactment of the Uganda Management Institute Statue of 1992, under which the Institute acquired its present name and changed its status to a semi-autonomous body corporate under the Universities and Other Tertiary Institutions Act 2001.

It aims at strengthening the management and institutional capacity of the public, private and non-governmental sectors in Uganda and beyond by offering a blend of short and long courses for middle, senior and executive level managers; facilitating conferences, seminars and workshops; and providing research, consultancy and distance learning services.

Within the context of the strategic plan, the Institute is structured into four specialized but complementary schools and three regional study branches namely:

- School of Civil Service, Public Administration and Governance.
- School of Business, Productivity and Competitiveness.
- School for Distance Learning and Information Technology.
- School of Management Sciences.
- Regional Branches: Mbarara, Gulu and Mbale

**UMI Vision**

To be a World Class Management Development Institute

**UMI Mission**

To Excel in Developing Practical and Sustainable Administration, Leadership and Management Capacity

An Artistic impression of the new Administration block
INTRODUCTION
The School of Business and Management is the largest school in the Institute. Its mandated to build capacity that empowers staff from both the private and NGO sectors to become more productive and make their organisations competitiveness in the highly dynamic business environment. In the last two years, the school has been consolidating itself with the aim of establishing and maintaining a culture of excellent scholarship in Business Management. This has been achieved through the development and delivery of high quality training programmes, conducting and disseminating research findings in business and management area, producing competitive graduates with pre-requisite skills and competencies to solve workplace problems in the business environment.

The School boasts of over 23 highly competent trainers in management, finance and accounting, procurement and logistics management in addition to human resources management.

COURSES AND PROGRAMMES OFFERED
The School constitutes four departments that offer a wide range of programmes as indicated below:

HUMAN RESOURCE AND ORGANISATIONAL STUDIES DEPARTMENT
- Postgraduate Diploma in Human Resources Management (DHRM): Weekend & Evening.
- Postgraduate Diploma in Organisational Development (DOD) Weekend

MANAGEMENT DEPARTMENT
- Postgraduate Diploma in Management (DIMA) Evening.
- Postgraduate Diploma in Project Planning and Management (DPPM) Weekend, Evening and Distance learning.
- Postgraduate Diploma in Monitoring and Evaluation (DME) Weekend, Evening and Distance learning.

FINANCE AND ACCOUNTING DEPARTMENT

PROCUREMENT, LOGISTICS AND MARKETING DEPARTMENT
- Postgraduate Diploma in Procurement and Supply Chain Management (DPSCM)
- Postgraduate Diploma in Marketing Management (DMM)
- Postgraduate Diploma in Logistics and Transport Management (DLTM)
- Ordinary Diploma in Logistics and Supply Chain management (DSCM)
- Ordinary Diploma in Logistics and Material Management (DLMM)
PROFESSIONAL COURSES
In a bid to professionalize service delivery in organizations, the School has continued to prioritize professional courses. Currently, the Chartered Institute of Purchasing and Supplies [CIPS] has attracted over 180 participants and UMI is the biggest CIPS Branch in East Africa. In the last one year, UMI has received 5 commendations for excellent performance in the examinations for Chartered Institute of Marketing [CIM].

Roll out of Day programmes In a bid to utilize Institute capacity during the day, the school commenced training for selected courses namely the Postgraduate Diploma in Monitoring and Evaluation day. The first intake attracted about 40 participants. Plans are underway to pilot other marketable programmes in a similar way.

FUTURE PLANS
a) The completion of the first phase of the Institute’s Estates Master plan will greatly alleviate the constraint of teaching space thus enabling the School to admit more participants to some programmes.
b) The school intends to continuously review programme content and rebrand such programmes especially those that do not attract sufficient numbers to make them more attractive to the market.
c) Working in collaboration with the Institute’s Quality Assurance Unit, the School intends to embark on tracer studies to evaluate the impact of training on participants’ performance in organisations. The results of such studies will form the basis for programme reviews and for introducing demand driven programmes.
d) Additional courses are going to be introduced at the centers such as Monitoring and Evaluation (M&E) and postgraduate diploma in Business Administration (DBA) in order to take services nearer to our clients in local governments.
SCHOOL OF CIVIL SERVICE, PUBLIC ADMINISTRATION & GOVERNANCE (SCPAG)

INTRODUCTION
The Institute is implementing the first year of SCPAG Strategic Plan. In this period, the SCPAG will be working to set itself apart as an acclaimed School of Public Administration, Management and Governance that excels in the provision of practical and sustainable administration, leadership and management capacity to the public sector. To be able to achieve this strategic stance, the School will continue to review its programmes with full participation of key stakeholders and ensure that the products and services delivered resonate with the expectations of public sector actors. In addition, innovative and practical ways and means will be sought continuously to meet the dynamic needs of the sector.

As the first strategic plan, the focus is to position the school as the bearer and preserver of the original mandate of the Uganda Management Institute that continuously reassures government that we are capable and available to innovatively furnish cutting edge solutions for effective public administration, management and governance problems.

SCHOOL MANDATE
To undertake research, consultancies, design and conduct wide range of world-class training programmes that enhance knowledge; skills, competencies and reinforce core values of Public Service and Public Sector in general.

SCHOOL OBJECTIVES
- Provide a wide range of world-class training programmes that build capacity of the Public Sector.
- Undertake research to enhance public policy processes and management systems.
- Offer innovative and practical consultancy services to the public sector.
- Enhance the capacity of the School to sustainably deliver its mandate.

DEPARTMENT OF GOVERNMENT STUDIES
The department has the following mandate:
- To undertake consultancy, design and facilitate short and long courses in public policy and good governance.
- To promote research and discussion of contemporary public policy issues.

Department Objectives
- Design, conduct long and short courses in policy and evaluation related fields for public sector, media and NGOs personnel
- Undertake policy research
- Respond with bespoke training and consultancy services to requests by public sector agencies
- Propose interdisciplinary dialogue in selected areas of public policy studies in order to develop leadership in policy analysis and evaluation
DEPARTMENT OF PUBLIC POLICY 
AND GOVERNANCE STUDIES

Department Mandate
- To undertake consultancy, design and facilitate short and long courses in public policy and good governance.
- To promote research and discussion of contemporary public policy issues.

Department Objectives
- Design, conduct long and short courses in policy and evaluation related fields for public sector, media and NGOs personnel.
- Undertake policy research.
- Respond with bespoke training and consultancy services to requests by public sector agencies.
- Propose interdisciplinary dialogue in selected areas of public policy studies in order to develop leadership in policy analysis and evaluation.

As the first strategic plan, the focus is to position the school as the bearer and preserver of the original mandate of the Uganda Management Institute that continuously reassures government that we are capable and available to innovatively furnish cutting age solutions for effective public administration, management and governance problems.

The Director General (centre) receives guests from World Bank (2nd from right) and Global Partners in Education – GPE (3rd from Right) accompanied by Dr. C.T Mukasa Lusambu Asst. Commissioner for Primary Education (Extreme Left), Dr. Daniel Nkada Commissioner for Basic Education. The DG was in company of Dr, S. Kasozi-Mulindwa and Dr. Rose Kwatampora.
The School of Distance Learning and Information Technology is mandated to develop management capacity at all levels through distance learning and information technology training programmes. It is composed of two; Departments-Distance Learning and Information Technology.

INFORMATION TECHNOLOGY DEPARTMENT (ITD)
The department’s mandate is to develop capacity and undertake research and Consultancies in the areas of Information Communication Technologies, Computer Science, Information Systems, Information Security Management and Business Computing Management.

Objectives of ITD
- To develop the Department as the national apex center for Information Communication Technologies, Computer Science, Information Systems, Information Security Management and Business Computing Management training and education.
- To promote, and augment linkages, alliances and affiliations with national and international scientific and research institutions, and other organizations working in the field of Information Communication Technologies, Computer Science, Information Systems, Information Security Management and Business Computing Management.
- To collect, assimilate, publish and disseminate data and information on aspects relevant to Information Communication Technologies, Computer Science, Information Systems, Information Security Management and Business Computing Management to the academic and scientific community.
- To provide customized training on request as may deem fit in line with the Departments’ Mandate.
- To foster partnership with other IT training Institutions and Researchers.

DISTANCE LEARNING DEPARTMENT
The Distance Learning Department is mandated to manage all Institute distance / online learning programmes. The department is committed to increasing access to education by providing training anywhere and anytime away from the classroom through interactive online-study instructional materials.

The department runs four (4) postgraduate programmes;
- Postgraduate Diploma in Project planning and Management
The programme runs for a minimum duration of two (2) years comprising of semester (4) semesters. Participants take a minimum of three modules and are required to attend a two weeks face to face session for orientation and examinations per semester.

The Department also runs video conference short courses in collaboration with over 120 countries worldwide under its partnership with the Association of African Distance Learning Centers (AADLC) and the Global Development Learning Network (GDLN). These courses include but not limited to:

- Islamic Finance
- Climate Change
- Project Monitoring and Evaluation
- Managing the 21st Century Local Authorities
- Microfinance Training of Trainers
- Finance for Non-Finance Managers
- Critical Skills for Top Managers
- Leadership Dynamics for Senior Women Managers
- Fraud Investigation & Prevention
- A Practical Training Course on Public Private Partnerships (PPP)
- Policy Formulation, Implementation and Analysis
- Combating Corruption in Procurement Course

Other services provided at the Department, which can be hired by the public, include:

- Video conferencing (for international job interviews, meetings, etc.) and Teleconferencing
- Conference suite for seminars, conferences, workshops and meetings
- Multimedia computer labs with high speed internet connectivity

Kindly take time to visit our E-learning platform at http://vle.umi.ac.ug

For more information about Distance Learning Programmes Contact: The Head, Distance Learning Department on: rmwogeza@umi.ac.ug or gbwoch@umi.ac.ug or cnalwanga@umi.ac.ug or admin@umi.ac.ug
DISTANCE LEARNING PROGRAMMES AT UMI

GENERAL INFORMATION
The Distance Learning Department is in charge of running distance learning programmes. Within the department, the Course Manager coordinates these programmes including addressing participants’ queries, complaints, handling coursework flow, remedial teaching, and communication on examination-related issues. Each module has a module leader whose responsibilities include responding to your queries and feedback through email, phone calls and office visits.

You be awarded a Postgraduate Diploma certificate of UMI after completion of twelve modules (four basic modules, eight core modules). The minimum completion time for the programme is two (2) years and the maximum completion time is four (4) years with each year being divided into two semesters. You will cover up to a minimum of three modules per semester. Retaking any module attracts extra cost which can be got from the Institute Registrar’s office or Accounts Office.

ENROLMENT AND REGISTRATION
Admission
The admissions requirements for the distance learning programmes are;
1. A good degree from a recognized University, OR a recognized relevant professional qualification and at least one year of working experience.
2. Uganda Certificate of Education (UCE) with at least 5 passes and at least two principal passes at Uganda Advanced Certificate of Education (UACE) obtained at the same sitting.
3. If an applicant gained entrance to University through other means original documents to that effect should be presented. (i) Mature Age Entry certificate, 25 years and above and accredited by the National Council for Higher Education (NCHE). (ii) Diploma Entry obtained at credit/distinction level from a recognised institution.
4. The minimum duration for the Bachelor’s degree should be three years.

Registration
At the beginning of each Semester, you will visit any of the UMI Branches (Kampala, Mbarara, Gulu or Mbale) of your convenience for registration by the Institute Registrar’s Office. You will be required to visit the institute for only two weeks per semester specially one (1) week for the orientation and the other week for seating for examinations.

Face to Face (Orientation) Session
You will be required to attend a one (1) weeks face-to-face sessions for a maximum of nine (9) hours a day and take home a coursework to be submitted online on a stipulated date. After the face-to-face session you will study on your own away from the institute using the provided online interactive instructional materials that include; a module handbook, recommended reading list and any other relevant literature that may guide you in the learning process. During this period, you will seek for assistance from the administration assistant, module leaders; course Manager and the Head of department as well as the Dean.

Examination Period
At the end of the semester, you will convene (either at UMI, Kampala or any other UMI Branch) for a period of one week to sit for the end of semester examinations. You will also be provided a copy of the Institute’s Assessment and Examination Regulations and Guidelines.

Assessment
Participants will attempt two standard course works and one final examination per module. The coursework will contribute 40% and the examination 60% to the final examination score.
SCHOOL OF MANAGEMENT SCIENCES

The School of Management Sciences, which started as the Higher Degrees Department in October 2005, has been in existence since July 1, 2013.

MANDATE
According to The Universities and Other Tertiary Institutions Act, 2001 as amended in 2006, UMI is categorized as an “Other Degree Awarding Institution”. In order to carry out its mandate of offering academic degrees, the School of Management Science is responsible for handling all the academic degrees, both at Masters and PhD level.

The School of Management Science prepares participants to lead people, think strategically, and create successful private and public organizational environments. The school's major focus is providing participants with competence-based education necessary to manage dynamic organizations and creating critical, analytical but yet creative thinkers. The school is run under three departments.

DEPARTMENT OF POLITICAL AND ADMINISTRATIVE SCIENCES
The department houses the following specializations for the PhD in Administration and Management: Public Administration, Institutional Leadership and Management. Additionally, it runs the Masters in Public Administration, Masters in Institutional Leadership Management and Masters in Management Studies.

DEPARTMENT OF EDUCATIONAL LEADERSHIP AND MANAGEMENT
This department runs PhD specializations in Higher Education Management and Administration, in addition to the Masters in Higher Education Management and Administration.

DEPARTMENT OF ECONOMICS AND MANAGERIAL SCIENCE
This department takes care of the PhD specialization in Business Administration plus, Masters in Business Administration and Masters in Public Procurement

In terms of staffing, the school draws capacity from all the existing administrative and academic staff with PhDs to run its programs in addition to the core members of staff. The school is also supported by a pool of several distinguished visiting professors and lecturers drawn from all over the world.

According to The Universities and Other Tertiary Institutions Act, 2001 as amended in 2006, UMI is categorized as an “Other Degree Awarding Institution”. In order to carry out its mandate of offering academic degrees, the School of Management Science is responsible for handling all the academic degrees, both at Masters and PhD level.
SUMMARY OF PROGRAMMES

Developing Practical and Sustainable Administration, Leadership and Management

Ordinary Diplomas, Postgraduate and Masters Programs

The Academic year of the Institute is divided into two semesters. The programmes have Day, Evening or Week-end streams, or both. The day programmes begin in August and end in April. The evening programmes begin in September and end in August. The week-end programmes begin in September/October and end in September/October of the following year. Participants who complete the Postgraduate Diploma courses with at least a second class can proceed to do research for the Masters Degree. In effect the Postgraduate Diploma constitutes the first year of the Masters in Management Degree programme.

POSTGRADUATE DIPLOMA COURSES

- Project Planning and Management
- Monitoring and Evaluation
- Human Resource management
- Public Administration and Management
- Financial Management
- Procurement and Supply Chain Management
- Management
- Information Systems Management
- Public Policy and Governance
- Higher Education Management
- Public Policy and Governance
- Higher Education Management and Leadership
- Marketing Management
- Logistics and Transport Management
- Urban Governance and Management
- Organisational Development
- Business Administration
- Hospital and Health Care Management
- Information Security Management

MASTERS IN MANAGEMENT STUDIES (MMS)

Research based building on the coursework at the Postgraduate Diploma level obtained at UMI. Applicants must have passed with at least a Second class.

MASTERS PROGRAMMES - WEEKEND

- Masters in Public Administration (MPA)
- Masters in Institutional Management and Leadership (MIIM)
- Masters in Higher Education Management and Administration (MHEMA)
- Masters in Public Procurement (MPP)
- Masters in Higher Education Management and Administration
- Masters in Education Administration
- Human Resource Development

MASTERS IN BUSINESS ADMINISTRATION (MBA) - WEEKEND – SEPT, EVENING - APRIL

ADMISSION REQUIREMENTS: An honours Bachelor’s Degree from an Institution of higher learning recognized by NCHE OR a professional qualification deemed equivalent to a Bachelor’s Degree from a recognized professional body. Working experience of two years

Passing of a GMAT is mandatory.

PHD PROGRAMME

Administration and Management (Day) specializing in: Public administration, Business Administration, Higher Education management, Public procurement, Institutional management and leadership

PROFESSIONAL COURSES

- CIPS (Chartered Institute of Procurement and Supply)
- CIM (Chartered Institute of Marketing)
- CAM (Diploma in Communication, Advertising and Marketing)
- CPA (Certified Public Accountant)
- CILT (Chartered Institute of Logistics and Transport)

ORDINARY DIPLOMA PROGRAMMES

- Records and Information management (Day)
- Public Procurement and Contract Management (Evening)

Requirements: A-level

ENQUIRIES/APPLICATIONS

Application forms can be picked from the UMI reception and returned with Copies of academic certificates and transcripts, and the application fee receipt of UShs. 40,000 TO BE submitted at the UMI reception

The Institute Registrar
Uganda Management Institute
Plot 44-52 Jinja Road P.O.
Box 20131, Kampala
Tel: 0414-259722/346620/232748
0312-265138/29, 0752-259722
E-mail admin@umi.ac.ug
Website: http://www.umi.ac.ug
Uganda Management Institute is a fully accredited study Branch by CIM-UK offering the following courses:

**LEVEL 3: Foundation Certificate in Marketing (Award)**
Enables you to understand marketing’s role and how the marketing mix is used to satisfy customer needs. Ideal if you’re starting out in marketing or looking to set up your own business.

**Mandatory Module**
- Marketing Principles: Mandatory Exam Assessment – Award in Marketing Principles Customer

**Elective Modules**
- Communications: Mandatory Assessment by Assignment – Award in Customer Communications
- Digital Essentials

**Level 4: Certificate in Professional Marketing (Award)**
Provides insight into what influences the behaviour of your customers, allowing you to devise integrated marketing communication strategies to enrich the customer experience.

**Mandatory Modules**
- Marketing: Mandatory Exam Assessment – Award in Marketing
- Integrated Communications: Mandatory Assessment by Assignment – Award in Integrated Communications

**Elective Modules (One of Two)**
- Customer Experience: Assignment by Assignment – Award in Customer Experience
- Digital Marketing: Assessment by Portfolio – Award in Digital Marketing

**Level 6: Diploma in Professional Marketing**
Focuses on the strategic marketing planning process, giving you the ability to evaluate success through key marketing metrics and identify insights to drive informed decisions. Equivalent to an undergraduate degree in UK.

**Mandatory Modules**
- Strategic Marketing: Assessment by Exam
- Mastering Metrics: Assessment by Assignment

**Elective Modules**
- Driving Innovation
- Digital strategy

**CIM Level 7 Post Graduate Diploma in professional marketing**
Aimed at a professional marketer at senior level, wishing to move to a strategic management role and to develop knowledge and skills across a range of areas to succeed in marketing and add value to their organisations.

**3 Mandatory Modules**
- Global Marketing Decisions - Assessment by Exam based on pre seen case study. (Award in Global Marketing Decisions)
- Corporate Digital Communications - Assessment by Assignment (Award in Corporate Digital Communications)
- Creating Entrepreneurial Change - Assessment by Assignment (Award in Creating Entrepreneurial Change)

UMI Study Centre will start running the newly-launched CIM Level 7 Post Graduate Diploma in professional marketing in August for the December Assessment 2018

Please Contact us at Our Main Campus on Plot 44-52 Jinja Road to enable us ascertain the suitable level you can start at. We shall need your CV, academic documents and evidence of your working experience. You may be required to do an online diagnostic test.

**Contact:**
**CIM Coordinator,**
**Uganda Management Institute**
Plot 44-52 Jinja, Road, P.O. box 20131 Kampala uganda Kalebbo block (Room 3.4),
+256 772 419224
bmugerwa@umi.ac.ug, admin@umi.ac.ug
@ben.mugerwa1
CIM DIGITAL DIPLOMA IN PROFESSIONAL MARKETING

The Digital Diploma in Professional Marketing is aimed at marketers in operational, supervisory or management roles who want to develop their digital marketing knowledge and skills. Suitable for digital marketing managers, digital specialists and marketing managers who want a better understanding of digital.

3 Mandatory Modules

**Digital Strategy**

**Unit 1: Digital disruption** – Understand the strategic implications of the disruptive digital environment – Generate relevant insights into key emerging themes in the digital marketing environment

**Unit 2: Digital Planning** – Develop strategic recommendations in order to acquire, convert and retain customers – Deliver an agile response to changing customer behaviours

**Unit 3: Delivering success** – Manage and optimise key channels and content within a digital enhanced strategic plan – Apply key digital measures to analyse social, sentiment, search and site behaviour

**Assessment:** Assignment A work-based assignment broken down into research, plan and report

**Driving Digital Experience**

Aims of the module Customer behaviour has dramatically changed with the digital revolution. This module provides insights into the digital customer experience. Organisations need to adapt to this Changing market and take action to fulfil their strategic needs.

**Unit 1: Customer insights and innovation** – Generate relevant insights into digital customers – Appraise trends and innovation in the digital experience

**Unit 2: Digital metrics and analytics** – Identify and assess digital metrics and analytics – Recommend digital performance indicators

**Unit 3: The digital user experience** – Illustrate the customer journey – Recommend methods to improve user experience

**Assessment:** Assignment A work-based assignment broken down into research, plan and report

**Mastering Digital Channels**

Aims of the module Digital channels present opportunities and challenges for organisations to effectively compete and engage with their customers. This module drives strategic comprehension for management and growth of digital channels, as well as critical factors concerning compliance.

**Unit 1: Channel strategy and compliance**

– Describe the strategic options for channel selection – Define requirements for legal compliance in digital campaigns

**Unit 2: Managing digital channel implementation**

– Demonstrate effective management of digital channels in practice – Recommend methods of online community management

**Unit 3: Channel conversion optimisation and growth**

– Illustrate how to improve conversation rate for digital channels – Appraise current and future channel developments

**Assessment:** Assignment A work-based assignment broken down into research, plan and report.

**Contact:**

CIM Coordinator,

Uganda Management Institute

Plot 44-52 Jinja, Road, P.O. box 20131 Kampala Uganda Kalebbo block (Room 3.4),
Tel +256 772 419224
bmugera@umi.ac.ug, admin@umi.ac.ug
@ben.mugerwa
LEVEL 4 - ORDINARY DIPLOMA IN PROCUREMENT AND SUPPLY (ENTRY LEVEL AND COMPULSORY UNITS)
Contexts in Procurement & supply
Managing Relationships and Contracts sourcing in Procurement & supply Effective Negotiation and Contracts Management business Needs in Procurement & supply

LEVEL 5 - ADVANCED DIPLOMA IN PROCUREMENT & SUPPLY Compulsory units
Management in the Procurement and supply Improving Competitiveness of supply ChainsManaging Risks in supply Chains

Electives (Choose anyTwo)
Category Management in supply Chains sustainability in supply Chains Operations Management in supply Chains

LEVEL 6 - PROFESSIONAL DIPLOMA IN PROCUREMENT & SUPPLY Compulsory units
Leadership in Procurement and supply Corporate and business strategy strategic supply Chain Management

Electives (Choose any Two)
Supply Chain Diligence Programme and Project Management Legal Aspects in Procurement & supply (UK)

FEES PAYABLE
CIPS UK Fees Application and Registration: £ 99 to CIPS UK through British Council Exam Fees @ Paper: £ 75 to CIPS UK through British Council

Fees Payable to UMI
UGX.300,000 @paper
UGX.40,000 sessional admission fee

Study Sessions
February 1st to Mid-May (May Exams)
May 19th to Mid-July (July Exams) August 1st to Mid-November (November Exams)

Lecture Time
Lectures are spread out from Monday to sunday
*Working Days 6:00pm - 9:00pm
*Weekend 9:00am - 5:00pm

Minimum Qualifications
Anyone who has successfully completed secondary Level of Education with Two Principal Passes.

Contact:
Course Coordinator
+256702666602
+256752666602
nduhuraa@gmail.com OR anduhura@umi.ac.ug
Introduction
Chartered Institute of Logistics and Transport, whose core objective is to advance knowledge and professionalism in logistics, transport and supply chain management is mandated by the government of the United Kingdom. CILT has had experience of 92 years in offering professional courses using an integrated, regular, open, distant learning and recently on-line models. The memorandum of understanding between the Uganda Management Institute (UMI) and CILT is to offer professional courses in transport and logistics. Uganda Management Institute in conjunction with Chartered Institute of Logistics and Transport is pleased to invite prospective applicants to enroll in the following programmes:

1. INTERNATIONAL PROFESSIONAL CERTIFICATE IN LOGISTICS & TRANSPORT - CILT

Course Content
The programme consists of the following courses of which candidates must successfully complete three through examinations. Two (2) core units, and then have a choice of one (1) unit from a selection of ten optional subjects. The modules are:

<table>
<thead>
<tr>
<th>Unit type</th>
<th>Title</th>
<th>Unit Ref</th>
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<tbody>
<tr>
<td>Mandatory</td>
<td>Business Theory</td>
<td>M1-L3</td>
</tr>
<tr>
<td>Mandatory</td>
<td>Business Application</td>
<td>M2-L3</td>
</tr>
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<td>Option</td>
<td>Warehousing</td>
<td>O1-L3</td>
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<tr>
<td>Option</td>
<td>Inventory</td>
<td>O2-L3</td>
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<td>Option</td>
<td>Passenger Transport Operations</td>
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<td>Option</td>
<td>Procurement</td>
<td>O4-L3</td>
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<tr>
<td>Option</td>
<td>Freight Transport Operations</td>
<td>O5-L3</td>
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<tr>
<td>Option</td>
<td>Supply Chain Operations</td>
<td>O7-L3</td>
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<td>Option</td>
<td>Transport Planning</td>
<td>O8-L3</td>
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<tr>
<td>Option</td>
<td>Green Logistics</td>
<td>O9-L3</td>
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<tr>
<td>Option</td>
<td>Global Logistics</td>
<td>O10-L3</td>
</tr>
<tr>
<td>Option</td>
<td>Port Operations</td>
<td>O11-L3</td>
</tr>
</tbody>
</table>

Course Fee
The course fee is GBP 170.0 (International student fees) and GBP 135 (Annual Local Branch membership) for both Ugandans and Non-Ugandans. Local fees (tuition) is UGX 350,000 per paper, UGX 150,000 examination fees per paper and UGX 40,000 admission fees.

Duration
The duration of the course is six months and will commence on Monday, September 4, 2017.

Course delivery structure:
The mode of course delivery will be on a part-time basis. Lectures would be held on Mondays, Tuesdays and Wednesday only from 6:00pm - 9:00pm

INTERNATIONAL DIPLOMA IN LOGISTICS AND TRANSPORT
Chartered Institute of Logistics and Transport, whose core objective is to advance knowledge and professionalism in logistics, transport and supply chain management is mandated by the government of the United Kingdom. CILT has had experience of 92 years in offering professional courses using an integrated, regular, open, distant learning and recently on-line models. Uganda Management Institute (UMI) and CILT is to offer professional courses in transport and logistics.

Uganda Management Institute in conjunction with Chartered Institute of Logistics and Transport is pleased to invite prospective applicants to enroll for:
Certificate level course are as follows:

Mandatory
PD01 Management in Logistics and Transport

Elective
- PD02 Supply Chain Management
- PD03 Transport Operations
- PD04 Transport Planning

Option
- PD05 Inventory
- PD06 Movement of Goods
- PD07 Movement of People
- PD08 Production
- PD09 Retail Logistics
- PD10 Sourcing and Procurement
- PD11 Transport Planning Techniques
- PD12 Transport and Society
- PD13 Warehousing
- PD14 International Business
- PD15 Project Management
- PD16 Supply Chain Flow Planning
- PD17 Supply Chain Network Planning

INTERNATIONAL DIPLOMA IN LOGISTICS AND TRANSPORT
1 mandatory unit, 1 or 2 electives (from a choice of 3) and 1 or 2 optional units (from a choice of 13).
Assessment is by examination

Course Fee
The course fee is GBP 200.0 (International student fees) and GBP 135 (Annual Local Branch membership) for both Ugandans and Non-Ugandans. Local fees (tuition) is UGX 500,000 per paper, UGX 150,000 examination fees per paper and UGX 40,000 admission fees.

Duration
The duration of the course is six months and will commence on Monday, September 4, 2017.

Course delivery structure:
The mode of course delivery will be on a part-time basis. Lectures would be held on Mondays, Tuesdays and Wednesday only from 6:00pm - 9:00pm
CILT ADVANCED DIPLOMA IN LOGISTICS AND TRANSPORT

INTRODUCTION
This advanced course is primarily aimed at developing strategic decision making skills in logistics and transportation. The course contains 4 modules.

COURSE CONTENT AND STRUCTURE
The course content consists of four mandatory units:
1. AD01 Strategic Context
2. AD02 Leadership and Strategic Management
3. AD03 Strategic Network planning
4. AD04 Delivering Strategic Performance
5. AD05 Research Methodology and Project

Entry Requirements
To qualify for this programme,
• Participants ought to have been educated up to Uganda Certificate of Education. Uganda Advanced Certificate of Education, CILT Diploma, MCIPS
• In addition, participants must have worked in a logistics and transport environment for a minimum of three years.

Course Fee
The course fee is GBP.220.0 (International student fees) and GBP.135 (Annual Local Branch membership) for both Ugandans and Non-Ugandans. Local fees (tuition) is UGX 500,000 per paper, UGX 150,000 examination fees per paper, UGX 500,000 research seminar and supervision fee and UGX 40,000 admission fees.

Duration
The duration of the course is six months and will commence on Monday, September 4, 2017.

Course delivery structure:
The mode of course delivery will be on a part-time basis. Lectures would be held on Saturdays and Sundays 9:00AM - 5:00PM.
CERTIFIED PUBLIC ACCOUNTANT (CPA)

Uganda Management Institute is fully accredited by the Institute of Certified Public Accountants of Uganda (ICPAU) to conduct lectures for students preparing for CPA Examinations.

ICPAU is the only body authorised by law in Uganda to give certification for Professional Accountancy Practice in Uganda. This means that any person holding professional accountancy qualifications other than that given by ICPAU will still need to apply to and be certified by ICPAU before practicing accountancy in Uganda.

CPA Uganda has four levels with 18 compulsory papers to be completed before one qualifies as an accountant in Uganda. These levels and papers are:

**Level 1** (Test of Competence)
- Financial Accounting – Paper 1
- Quantitative Techniques – Paper 2
- Economic Environment – Paper 3
- Business Law – Paper 4
- Business Management & Information Systems – Paper 5
- Taxation – Paper 6
- Cost & Management Accounting – Paper 7

**Level 2** (Test of Technical Skills)
- Financial Reporting – Paper 8
- Advanced Taxation - Paper 9
- Financial Management - Paper 10
- Management Decision and Control – Paper 11
- Auditing and Professional Ethics and Values - Paper 12

**Level 3** (Test of Professional Skills)
- Public Sector Accounting & Reporting – Paper 14
- Business Policy and Strategy – Paper 15
- Advanced Financial Management – Paper 16
- Auditing and Assurance Services– Paper 17

**Level 4** (Test of Professional Expertise)
- Integration of Knowledge – Paper 18

**Exam Sessions**
ICPAU conducts CPA examinations in all papers three time a year; end of May, end of August and end of November.

**Registration Requirements**
Minimum requirements for registration as CPA student is at least two principle passes in Advanced Level and at least 5 credits in Ordinary level. For the ordinary level requirements, two of the credits must be in English and Mathematics. Registration as CPA student is carried out at ICPAU Offices at Bukoto Street, Kamwokya at a cost of Shs. 120,000. Students intending to attend CPA lectures at Uganda Management Institute, can be assisted by Uganda Management Institute to carry out their CPA student registration.

Aspiring CPA Students who have attended higher institutions of learning are advised to present their transcripts for those higher qualifications to ICPAU to determine whether and what exemptions they are entitled to.

**Foreign Accountancy Qualifications (FAQs)**
Holders of FAQs must sit for Business Law-Paper 3, Advanced Taxation-Paper 9 and Public Sector Accounting & Reporting-Paper 14 as a minimum. One may be required to sit for other papers which he/she may not have covered in their courses of study. Examples of FAQs include CIMA, CA, ACCA etc

**Tuition Fees at UMI**
CPA Course lectures at UMI cost Shs. 200,000 per paper for Level 1; Shs. 250,000 per paper for Level 2 and Shs. 300,000 paper for Level 3 for every examination sitting. These costs are in addition to Examination Fees which are payable directly to ICPAU.

**Registration at UMI**
Registration to attend CPA lectures at UMI is continuous throughout the year. For more information on CPA training at Uganda Management Institute, contact: CPA Othieno U. Wilson Tel 0776 021206; 0705 221205 Email: wothieno@umi.ac.ug othienouw@yahoo.co.uk
ORDINARY DIPLOMA PROGRAMMES

ENTRY REQUIREMENTS FOR ORDINARY DIPLOMA PROGRAMMES

1. Uganda Advanced Certificate of Education (UACE) with at least One Principal Pass and two (2) Subsidiary Passes obtained at the same sitting, and at least five passes at Uganda Certificate of Education (UCE), or

2. Uganda Certificate of Education (UCE) or its equivalent and a two year certified course from a recognised institution, or

3. Holders of the UMI One Year Ordinary Diplomas in any of the above mentioned fields to join the Second Year and complete Research.
DIPLOMA IN RECORDS AND
INFORMATION MANAGEMENT (DRIM) Day

This is a 4-semester course, which aims at developing competent Record Officers with knowledge and skills necessary for efficient and effective management of information.

**TARGET GROUP:**
Clerical/registry officers and other employees from public, private and NGO Sectors who are responsible for managing records

**OBJECTIVES:**
By the end of the course, participants should be able to:

- Enhance their knowledge and skills in the management of information resources
- Implement the acquired knowledge and skills in archives management
- Evaluate the implications of new technologies for managing records
- Design and implement measures to improve organisational performance
- Explain and seek viable solutions to the major practical difficulties in Records and Information Management
- Identify and mitigate the symptoms of poor Record Management practices
- Operate a Records Management System effectively and efficiently
- Develop an Action Plan to improve the management of records/information in an organisation including considerations for computerization
- Develop awareness of the steps involved in automating records management

**PROGRAMME CONTENT:**

<table>
<thead>
<tr>
<th>Module</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Module 1</td>
<td>Concepts of Records and information management</td>
</tr>
<tr>
<td>Module 2</td>
<td>Introduction to Archival Procedures</td>
</tr>
<tr>
<td>Module 3</td>
<td>Supervisory skills development</td>
</tr>
<tr>
<td>Module 4</td>
<td>Information Technology</td>
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<tr>
<td>Module 5</td>
<td>Database Management</td>
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<tr>
<td>Module 6</td>
<td>Research Methods</td>
</tr>
<tr>
<td>Module 7</td>
<td>Fundamentals of Financial Accounting and Budgeting</td>
</tr>
<tr>
<td>Module 8</td>
<td>Office Procedures</td>
</tr>
<tr>
<td>Module 9</td>
<td>Business communication Skills</td>
</tr>
<tr>
<td>Module 10</td>
<td>Management of Special Libraries</td>
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<tr>
<td>Module 11</td>
<td>Preservation and Conservation of Libraries and Archival Material</td>
</tr>
<tr>
<td>Module 12</td>
<td>Management of Record Branches and Archives Project (Internship)</td>
</tr>
</tbody>
</table>

**TRAINING METHODS:**
Lectures, demonstrations, discussions, practical exercises, role-plays, presentations

**ASSESSMENT:**
Participants are assessed through classroom exercises, coursework and written examinations.

**TUITION FEES:** UgShs. 2,550,000=
**DURATION:** 2 years
**CODE:** IT: 201 – 25
DIPLOMA IN PUBLIC PROCUREMENT AND CONTRACT MANAGEMENT (DPPCM)  
Evening

RATIONALE:  
The Primary objective of this undergraduate Course is to impart professional training in various facets of Procurement and contract management with state of art inputs in the use of information technology and E-commerce in the conduct of procurement and management of contracts. This course has 10 modules and all of them are compulsory.

TARGET GROUP:  
Employees and officers in central and local government, Government aided institutions, employees and executives of private sector, personnel involved in procurement, Purchase, Import, Stores, Finance, Production, Projects, Corporate Planning and other allied activities as well as fresh graduates who wish to make a career in Procurement and acquire professional members of CIPS.

OBJECTIVES:  
At the conclusion of the course, participants should be able to:

- Differentiate between procurement and contract management in the public and private domains and identify the common features in public and private procurement
- Describe the procurement and contract management process in the public sector organisations
- Identify the key stakeholders involved in public procurement and contract management and explain their various roles and responsibilities
- Identify and explain the legal and institutional framework of procurement in Uganda.

- Relate procurement with other functions of government operations
- Apply relevant skills and knowledge to solve procurement and contract management tactical and operational problems.

PROGRAMME CONTENT:

Module 1: Introduction to Public Procurement
Module 2: Public Procurement Ethics
Module 3: The Law of Contract
Module 4: Procurement Records Management
Module 5: Logistics and Supply chain Management
Module 6: Stores and Materials Management
Module 7: Principles of Accounting and Financial Management
Module 8: Principles of Marketing Management
Module 9: Contract and Dispute Management
Module 10: International Procurement Management
Module 11: Information Technology and Procurement Management
Module 12: Managing People Management Project/Internship

TRAINING METHODS: Training methods will include lectures, case studies, role-plays, group discussions, video shows, brainstorming and presentations.

DURATION: 2 years  
VENUE: Uganda Management Institute  
TUITION FEES: 2,550,000=
CODE: PLM: 801-10
ENTRY REQUIREMENTS FOR POSTGRADUATE DIPLOMA PROGRAMMES

1. A good degree from a recognised University, OR a recognised relevant professional qualification and at least two years of working experience. **With the exception of the Postgraduate Diploma in Monitoring and Evaluation, applicants with working experience of one year will be considered for the UMI Weekend Programmes, UMI-Mbarara Branch, UMI-Gulu Branch, UMI-Mbale Branch, and the Postgraduate Diploma in Marketing**

2. Uganda Certificate of Education (UCE) with at least 5 passes and at least two principal passes at Uganda Advanced Certificate of Education(UACE) obtained at the same sitting.

3. If an applicant gained entrance to University through other means original documents to that effect should be presented.
   (i) Mature Age Entry certificate, 25 years and above and accredited by the National Council for Higher Education (NCHE).
   (ii) Diploma Entry obtained at credit/distinction level from a recognised institution.

4. The minimum duration for the Bachelor’s degree should be three years.
POST GRADUATE DIPLOMA IN PUBLIC ADMINISTRATION AND MANAGEMENT (DPAM) REVISED
(Kampala Branch, Evening & Weekend: Mbarara, Gulu & Mbale; Weekend)

Rationale
Public administration and management in the 21st century faces multiple challenges, inter alia, reducing confidence in public institutions, limited financial resources, limited human resource capacity and constant changes in socio-economic, political and environmental contexts. Addressing these challenges necessitates re-skilling of staff, developing, implementing and evaluating new service delivery models, enhancing the responsiveness of the public service to needs of its clients, and adopting new knowledge and paradigms in public administration and management. In line with the UMI mission—“To excel in developing practical and sustainable administration, leadership and management capacity”, the programme is deemed necessary in order to strengthen the capacity of the public sector to respond effectively and efficiently to complex policy and management issues, think strategically in order to anticipate and plan for future challenges, and prepare managers to lead an increasingly diverse public workforce toward innovative solutions to public problems.

Programme Learning Objectives
At the end of the programme the participants should be able to:
- Develop, implement, monitor and evaluate public policies.
- Manage public sector financial and non-financial resources.
- Espouse and apply the principles of administrative law and the principles of good governance.
- Direct the planning and implementation of the development plans.
- Apply public sector ethos.
- Manage intra- and inter-governmental and organizational relationships.
- Monitor and evaluate the implementation of organization plans, laws, regulations and policies wherever applicable.

Basic Modules
- Management Skills Improvement
- Management Information Systems
- Research Methods
- Quantitative Methods in Decision Making
Core Modules
- Fundamentals of Public Administration and Management (NEW)
- Public Policy and Management
- Results Oriented Management
- Administrative Law and Ethics (NEW)
- Decentralisation and Sustainable Local Development (NEW)
- Public Sector Financial Management (NEW)
- Human Resource Management
- Public Sector Monitoring and Evaluation (NEW)

Teaching and learning methods
In order to develop work-related knowledge, and more so skills and attitudes, the programmes will be delivered using participant-oriented Competency-Based-Learning (CBL) methods and techniques, including but not limited to, interactive lectures, case studies, group/pair work, individualized study, class presentations, guided discovery, seminars, demonstration, role play, debates, problem solving activities, field work, project work, among others.

ASSESSMENT:
Participants are assessed through exercises, course work, and written examinations.

<table>
<thead>
<tr>
<th>TUITION FEES:</th>
<th>Evening: Weekend Kampala: branches:</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Ug.shs. 2,810,000=</td>
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<td>Ug.shs. 2,870,000=</td>
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<td>Ug.shs. 2,770,000=</td>
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<tr>
<th>DURATION:</th>
<th>Evening: Weekend Kampala: branches:</th>
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<tbody>
<tr>
<td></td>
<td>September 2018 - July 2019</td>
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<td>September 2018 - September 2019</td>
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<td>September 2018 - September 2019</td>
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<thead>
<tr>
<th>VENUES:</th>
<th>Day and evening: weekend:</th>
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<tr>
<td></td>
<td>Uganda Management Institute; Kampala, Mbarara, Gulu and Mbale Branches.</td>
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</tbody>
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POSTGRADUATE DIPLOMA IN PROJECT PLANNING AND MANAGEMENT (DPPM) (EVENING - KAMPALA; WEEKEND - KAMPALA, GULU, MBALE & MBARARA AND DISTANCE LEARNING) - REVISED

RATIONALE:
The programme aims at providing participants with knowledge and skills necessary for effective performance in the role of project manager. It adopts a generic approach to project management and is designed for projects in construction and engineering, events management, research and development, community services, trade, tourism and agricultural projects. The programme is structured into 12 modules: 4 basic, 6 core and 2 electives. Through the modular system, a participant can complete the course in two semesters continuously or thee years. Participants who successfully complete the with at least second class pass may be admitted to the master of management studies (mms) degree programme (project planning and management option)

TARGET GROUP:
Middle to top managers in organisations with projectised activities

ASSESSMENT:
Participants are assessed through exercises, course work, and written examinations.

PROGRAMME CONTENT:

**Basic Modules**
- Module 1: Management skills Improvement
- Module 2: Quantitative Methods for Decision Making
- Module 3: Management Information systems
- Module 4: Research Methods

**Core Modules**
- Module 5: The Project and its Environment
- Module 6: Project Cost Management
- Module 7: Project Risk and Disaster Management
- Module 8: Project Procurement Management
- Module 9: Project Planning and Programming
- Module 10: Project Monitoring and Evaluation

**Electives**
- Module 11: Project Quality Management
- Module 12: sustainable Development Strategies
- Module 13: NGO Management
- Module 14: Micro and Medium scale Enterprises Management and Development

TUITION FEES:

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<tr>
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<th>Evening: weekend Kampala:</th>
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<td></td>
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<td>2 Years</td>
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</tbody>
</table>

VENUES:
- Evening: Kampala Branch
- weekend: Kampala, Mbarara, Gulu and Mbarara

CODE: GM:301-27
POSTGRADUATE DIPLOMA IN
MANAGEMENT (DIMA) EVENING - REVISED

RATIONALE:
The postgraduate diploma in management is a two semester and post-experience course which is designed to improve the professional and technical knowledge and management skills of middle level managers and administrators in public service, and private enterprises and NGOs.

The diploma comprises of 12 modules: 4 basic, 6 core and 2 electives. Participants may complete the whole course within 2 semesters of continuous study or by completing its modules over a period of 3 years. Participants who successfully complete the course with second class or above may be admitted to the masters in management studies (mms) degree programme (management option).

PROGRAMME CONTENT:

Basic Modules
Module 1: Management skills Improvement
Module 2: Quantitative Methods and Management science
Module 3: Management Information systems
Module 4: Research Methods

Core Modules
Module 5: Customer Care and Client Relationships
Module 6: Micro and Medium scale Enterprises Management and Development
Module 7: Productivity and Quality Management
Module 8: Business Policy and strategic Management
Module 9: Managing human Resources
Module 10: Financial Accounting and Management

Electives Modules
Module 11: Project Planning and Management OR sustainable Development strategies
Module 12: Management Non-Governmental Organisations
OR Results Oriented Management

ASSESSMENT:
Participants are assessed through exercises, coursework and written examinations.

Tuition fees: Ug. Shs.2,810,000=
Duration: September 2018 - July 2019
Venue: kampala Branch
Code: GM: 301-28
POSTGRADUATE DIPLOMA IN URBAN GOVERNANCE AND MANAGEMENT (DUGM) WEEKEND - REVISED

RATIONALE:
The form and manner in which public sector organizations are managed; using bureaucratic public sector management approaches does not meet the requirement for managing urban areas. The majority of urban settlers in Uganda are either business people or workers of various professions and other trades which require a unique way of providing them public goods and services they require. The time and cost of providing these goods and services and quality in which they require them means developing governance and management skills that enable this to be achieved. It’s upon this background that this programme, DUGM is developed by UMI to provide necessary training for the urban governors and managers, in areas of; Finance Management for Urban Governance, Urban Environment Management, Urban Housing, Settlement, Urban Poverty Eradication, Urban Development Policy Analysis, E-governance and Urban Development Strategies and Governance.

TARGET GROUP:
The programme targets current and prospective Town Clerks/Executive Directors, Physical Planners, City, Municipal and Town elected and appointed officials, policy analysts and academicians to equip them with competencies to strengthen the delivery capacities of urban services. Such participants can come from public, private, NGO sectors.

PROGRAMME LEARNING OUTCOMES:
At the end of the programme, participant should be able to:

- Identify and resolve urban related problems in an efficient and effective manner.
- Plan and integrate modern technology enabled management approaches in urban management.
- Initiate and direct the development of urban plans.
- Promote urban governance and management.
- Champion the implementation of the urban development policies.
- Interpret and enforce urban laws and regulations.
- Manage urban financial resources.

PROGRAMME CONTENT:

FIRST SEMESTER
Management Skills Improvement
Research Methods
Management Information Systems
Quantitative Methods for Decision Making
Public Administration, Decentralisation and Urban Governance
Urbanisation and Inclusive Local Economic Development New

SECOND SEMESTER
Urban Growth and Governance New
Urban Finance Management New
Urban Land, Housing Delivery and Settlement Management
Urban Infrastructure Planning and Utilities Provision
Public Policy and E-Governance New
Urban Sanitation and Environment Management New

TUITION FEES: Ug.shs.2,870,000=
DURATION: September 2018 - September 2019
VENUE: Kampala, Mbarara, Gulu and Mbale
CODE: SCSPAG: 701-26
RATIONALITY: The demand for Monitoring and Evaluation professionals on the market, marked by the different job adverts is not being matched by the right skills required for the position. The skills available on the market are based on the various short courses being offered by various institutions and private companies inclusive of the Short Course in Monitoring and Evaluation offered by Uganda Management Institute. The needs of the organizations are not met by the skills available on the market since there are few institutions in Uganda that provide long term postgraduate courses in Monitoring and Evaluation.

Has provided this much needed skill and knowledge on the market that directly relates to improved implementation of sectoral policies and programmes working towards the eradication of poverty and sustainable development. This focus considers different learning possibilities to ensure that available capacity matches with available demand in the near future

TARGET GROUP: The Programme is intended for participants who are OR aspire to become Monitoring and Evaluation Experts. The participants may be those tasked with design, management, implementation, monitoring and evaluation of Public, Private and voluntary sector programmes and interventions. More specifically, the following will find the course of value: M&E officers, assistants, data officers in government, industry and civil society, Researchers and consultants tasked with evaluation studies, Lecturers of higher institutions of learning, Project managers in government research and planning units and directorates, NGO employees involved in social, health and educational projects, Policy analysts and advisers

PROGRAMME LEARNING OUTCOMES
At the end of the programme, participants should be able to;

- Apply the principles and various perspectives of Monitoring and Evaluation.
- Develop and use various tools and techniques of M&E.
- Plan, design and execute M&E functions.
- Assess the capacity of an organization for M&E and design organizational development interventions.
- Contextualize emerging development issues and facilitate the design and implementation of interventions.

PROGRAMME CONTENT:

SEMESTER ONE

DME 6111: Management Skills Improvement
DME 6112: Sustainable Development Strategies
DME 6113: Project Planning and Management
DME 6114: Monitoring and Evaluation Principles and Perspectives
DME 6115: Monitoring and Evaluation in the Public Sector
DME 6116: Research Methods
SEMESTER TWO
DME 6121: Monitoring and Evaluation Tools and Frameworks
DME 6122: Quantitative Methods in Decision making
DME 6123: Impact Evaluation Theory and Practice
DME 6124: Management Information Systems
DME 6125: Data Analysis and Management for M&E
DME 6126: Consultancy Skills Development

ASSESSMENT:
Participants are assessed through continuous practical exercises, course work and written examination.

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VENUE: Uganda Management Institute: Kampala Branch
CODE: GM: 301-31
POSTGRADUATE DIPLOMA IN HUMAN RESOURCE MANAGEMENT & DEVELOPMENT (DHRM) 
(KAMPALA-EVENING & WEEKEND; MBARARA, GULU & MBALE-WEEKEND)

RATIONALE:
The revised programme is necessary in developing the capacity of Managers to effectively and efficiently manage people in organizations as a capital resource in a strategic and coherent manner, considering them as the most important resource that the organization will ever have, to nurture motivate and utilize them in the most effective and efficient manner. This programme bridges the gap that exist in people management styles preparing them to manage the human resources in the non-convention ways and be be able to align the human resources of the organization to the organization plans. The programme is also intended to prepare the Human Resource Managers to get involved in board room issues where the strategic objectives of the organizations are formulated enabling them to strategically align human resource management issues to the overall objectives of the organizations.

TARGET GROUP:
The programme formulated for potential change management drivers in the public, private and NGOs sectors. Specifically; Human Resource Practitioners, Consultants involved in Human Resource Management activities like Recruitment and Selection, Training and Development, Reward Management experts, counselors and all private business men and women who are directly responsible for handling people and all line managers in both private and public organizations.

Programme Learning Outcomes:
At the end of the programme, participants shall be able to:
- Offer strategic guidance on HR matters
- Manage the training function of an organization
- Conduct job evaluation exercises
- Develop human resource plans
- Formulate human resource policies
- Apply basic labour laws of Uganda and administer wage and salaries in organizations
- Carry out effective Human Resource planning of the organization
- Develop effective strategies to manage, entry, stay, and exit of the human Resources
- Identify effective strategies of managing the global labour market information and use this information to align human resource requirements to the organizational objectives.

PROGRAMME CONTENT:

First Semester
Management Skills Improvement
Management Information Systems
Research Methods
Quantitative Methods in Decision Making
Employment Law and Industrial Relations
Managing Human Resources

Second Semester
Human Resource Planning
Job Analysis and Reward Management
Training of Trainers
Organization Behaviour and Development
Financial Accounting and Management
Results Oriented Management and Public Policy

ASSESSMENT
Participants are assessed through classroom exercises, coursework and written examinations.

TUITION FEES:
Evening: Ug.shs.2,810,000=
Weekend Kampala: Ug.shs.2,870,000=
Weekend Mbarara, Gulu, Mbale: Ug.shs.2,770,000=

DURATION:
Evening: September 2018 - July 2019
Weekend: September 2018 - September 2019

VENUES: Kampala, Mbarara, Gulu & Mbale Branches
CODE: HRM: 401-15
POSTGRADUATE DIPLOMA IN ORGANIZATION DEVELOPMENT (DOD) WEEKEND

RATIONALE:
Organizational Development (OD), as a field, has gained prominence as it provides practical solutions for organizations to deal with or cope with the rapidly changing environment facing them. Economic crisis, technological advancement, market changes, competition, technical innovation, social and political pressures and the need to increase the effectiveness of organisations and other drivers require organisations to change.

Under the current Public service Reform Programme, structures, systems, procedures, in Ministries, Departments and Agencies (MDAs) have been constantly changing and are bound to continue changing. Private sector organisations are also constantly changing their structures, introducing new products and coming up with innovative ways of conducting their operations. All the above developments have created a training need for staff who both understand and can contribute to organisational change and development. A course in OD is well suited to address the above challenges.

PROGRAMME CONTENT:

Basic Modules
Module 1: Management skills Improvement
Module 2: Quantitative Methods for Decision Making
Module 3: Management Information systems
Module 4: Research Methods

Core Modules
Module 5: Principles and Practices of OD
Module 6: Organisational Diagnosis and Assessment
Module 7: Leading and Managing Change
Module 8: Managing human Resources
Module 9: Business Policy and strategic Management
Module 10: Organisational behaviour

Elective Modules
Module 11: Results Oriented Management OR Project Planning and Management
Module 12: Organisational Effectiveness and Learning OR business Process Re-engineering

ASSESSMENT:
Participants are assessed through classroom exercises, coursework and written examinations

TUITION FEE: Ug.shs.2,870,000=

DURATION: September 2018 - September 2019

VENUE: Uganda Management Institute: Kampala Branch

CODE: HRM: 401-16
POSTGRADUATE DIPLOMA IN FINANCIAL MANAGEMENT (DFM) - REVISED
(KAMPALA-EVENING & WEEKEND; MBARARA, GULU AND MBALE-WEEKEND)

RATIONALE:
The Postgraduate Diploma in Financial Management is a Two semester Postgraduate and Post-Experience Course. It is designed to increase technical and professional knowledge and skills in financial management, accountability, budgeting, auditing and financial monitoring for Mid-Career and Senior Executives in Private, Not for Profit Making Organizations, Government Ministries and Departments, Local Governments and Public sector Organizations.

The course is comprised of 4 basic, 6 core and 2 electives out of a total of 12 modules. It is modularized to enable participants study at their convenience by either completing the whole course in two semesters or by completing its modules over a period of three (3) consecutive years. Participants who obtain the Postgraduate Diploma with at least a second-Class Award may be admitted to the Master in Management studies (MMs) Degree Programme (Financial Management Option).

ASSESSMENT:
Participants are assessed through classroom exercises, course work and written examinations.

PROGRAMME CONTENT:

Basic Modules
Module 1: Management skills Improvement
Module 2: Quantitative Methods for Decision Making
Module 3: Management Information systems
Module 4: Research Methods

Core Modules:
Module 5: Financial Accounting
Module 6: Management Accounting
Module 7: Auditing
Module 8: Strategic Financial Management
Module 9: Taxation
Module 10: Corporate and business Legal Framework

Electives
Module 11: Public sector Financial Accounting
OR Marketing Management
Module 12: Procurement Management OR business Policy and strategic Management

TUITION FEES:
Evening: Ug.shs.2,810,000=
Weekend: Ug.shs.2,870,000=
Branches: Ug.shs.2,770,000=

DURATION:
Evening; Kampala: September 2018 - July 2019
Weekend; Kampala, Mbarara, Gulu, Mbale: September 2018 - September 2019

VENUES:
Uganda Management Institute: Kampala, Mbarara, Gulu, Mbale Branches

CODE: FA: 501-18
RATIONALE:
With organisations spending more than 56% of their annual budgets on procurement (PPDA 2014), there is need for individuals that aspire or work in the procurement and supply chain management function to acquire procurement and supply chain management skills.

TARGET GROUP:
Procurement & supply chain practitioners and professionals working or that aspire to work at strategic, operational, supervisory roles in the procurement and supply chain functions in organisations in the public, private and third sectors.

LEARNING OUTCOMES:
At the end of the programme participants should be able to:

- Procure goods, services and works from sourcing objectives.
- Comply with procurement laws, regulations, policies and procedures.
- Analyze and manage risks in the procurement and supply chain management context.
- Provide leadership in the procurement and supply chain context.
- Initiate and implement negotiations in the procurement and supply chain management context.
- Undertake supply market research in the procurement and supply context.
- Advise on sustainability issues (profit, people and planet) in the procurement and supply chain context.
- Source goods, services and works using emerging information communication technologies.
- Act as a consultancy for procurement and asset disposal in organizations.

PROGRAMME CONTENT:

First Semester
i. Management Skills Improvement
ii. Research Methodology
iii. Management Information Systems
iv. Quantitative Methods in Decision making
v. Public, Private and Third Sector Procurement management
vi. Logistics and Supply Chain Management

Second Semester:

vii. Strategy and Strategic Procurement Management
viii. Procurement Ethics & Governance
ix. International Procurement Management
x. Operations Management
xi. Negotiation and Contract Management
xii. Finance and Supply Chain Diligence

ASSESSMENT:
Participants are assessed through exercises, course work, and written examinations.

TUITION FEES:
Evening: Ug.shs 2,810,000=
Weekend: Ug.shs.2,870,000=

DATES: September 2018 - July 2019
VENUE: Kampala Branch
CODE: PLM: 801-12
POSTGRADUATE DIPLOMA IN MARKETING MANAGEMENT (DMM) EVENING Kampala, WEEKEND Mbarara - REVISED

RATIONALE:
As companies change, so does their marketing organization. Marketing is no longer a company department charged with limited number of tasks, it is a companywide undertaking. It drives the company’s vision, mission and strategic planning. Marketing includes decisions like who the company wants as its customers; which of their needs to satisfy; what products and services to offer; what prices to set; what communications to send and receive; what channels of distribution to use; and what partnerships to develop. In current modern and competitive business environment marketing management gives you the leading industry standard of achievement.

TARGET GROUP: Active and Prospecting Marketers working at strategic level, operational, supervisory or holding managerial responsibilities (both active and prospective) including department managers, functional managers, product/brand managers, account managers, Customer care, operations, sales, marketing executives and business development executives. The industry can be from private firms, NGO’s Government, marketing agencies, financial institutions, manufacturing, telecommunication companies and charities.

LEARNING OUTCOMES
At the end of the programme, a graduate will be able to:

- Apply marketing knowledge in the public, private and third sectors
- Lead marketing Programmes effectively and efficient operations.
- Develop institutional marketing policies and strategies for organizations
- Deliver customer and organizational value through marketing
- Identify profitable business opportunities for organizations

PROGRAMME CONTENT:

Semester One:
i. Management Skills Improvement
ii. Management Information Systems
iii. Research Methodology
iv. Quantitative Methods in Decision making
v. Digital and Marketing Communication
vi. Customer Experience and Service Management

Semester Two:
vii. Strategy and Strategic Marketing
viii. Global Marketing
ix. Driving Innovation and Metrics
x. Industrial Marketing
xi. Consumer Behaviour
xii. Business and Company Law

ASSESSMENT:
Participants are assessed through classroom exercises, coursework tests and final written examinations.

TUITION FEES: Ug.shs.2,810,000=

DURATION:
Kampala September 2018 - July 2019;
POSTGRADUATE DIPLOMA IN BUSINESS ADMINISTRATION (DBA) **WEEKEND - REVISED**

**RATIONALE:**
The Programme is aimed at providing participants with perceptions, knowledge, skills, attitudes and abilities to enable them assume higher levels of management responsibilities. The programme is best suited to benefit those officers who aspire to become Middle and Higher Level Managers of public, private and NGO sectors as well as civil society organisations. The participants will integrate real-life work experience with conceptual and analytical foundations as well as new developments in management disciplines.

The course is comprised of 4 basic, 6 core and 2 electives out of a total 12 modules. It is modularised to enable participants study at their convenience by either completing the whole course in two semesters by completing its modules over a period of three (3) consecutive years. Participants who obtain the postgraduate diploma with at least a second-class award may be admitted to the Master of Management studies (MMs) degree programme (business Management Option).

**PROGRAMME CONTENT:**

**Basic Modules**
- Module 1: Management skills Improvement
- Module 2: Quantitative Methods for Decision Making
- Module 3: Management Information systems
- Module 4: Research Methods

**Core Modules**
- Module 5: Financial Management and Accounting
- Module 6: Business and Company Law
- Module 7: Business Taxation
- Module 8: Procurement and Contract Management
- Module 9: Operations Management
- Module 10: Marketing Management

**Electives**
- Module 11: Managerial Economics OR Entrepreneurship Development
- Module 12: Project Planning and Management OR strategic business Planning and Management

**ASSESSMENT:**
Participants are assessed through continuous practical exercises, course work and written examination.

**TUITION FEES:**
Ug.shs.2,870,000=

**DURATION:**
September 2018 - September 2019

**VENUE:** Uganda Management Institute - Kampala Branch

**CODE:** FA: 501-19
RATIONALITY:
Modern organizations (public, private and third sector) in their efforts to cope with an ever changing and challenging environment use two key processes to build their future. The first is strategic planning which enables top management to determine what business direction it wants to achieve. The second is the logistics and transportation management which enables the organization to proceed in a systematic way to identify and turn specific opportunities into profitable business. The programme will facilitate the participants with practical skills in managing transport and logistics. For the working class, the Programme should ground their practical knowledge, skill and positive attitude in the field.

Target Group
The programme is intended for senior and middle managers in public, private (shipping agencies, Airlines, third party companies) and third sector working or that aspire to work at strategic, operational, supervisory roles in the transport and logistics function.

Specifically, Logistics managers and Assistants, Distribution, Warehousing, Stores, Production/ Operations staff, Transporters, Marketing people, those in Finance and Accounts, Importers, Exporters those in Customs, Relief distribution agencies staff, Clearing and Forwarding and those who wish to build a career in transport, logistics and distribution etc.

Programme learning outcomes
At the end of the programme participants should be able to:

- Apply logistics and transport knowledge to deliver customer and organizational value in the public, private and third sectors.
- Lead transport and logistics Programmes using effective and efficient operations.
- Develop institutional transport and logistics policies and strategies for organizations.
- Acquisition of the necessary managerial skills and the application thereof to solve day-to-day problems

PROGRAMME CONTENT:

First Semester
i. Management Skills Improvement
ii. Management Information Systems(MIS)
iii. Research Methods
iv. Quantitative Methods
v. Logistics and Procurement Management
vi. Transport Policy and Planning

Second Semester
vii. Marketing and distribution Management
viii. Transport and Fleet Management
ix. Warehousing and stores management
x. Planning and Budgeting in Transport & Logistics
xi. xGlobal freight Logistics Management

POSTGRADUATE DIPLOMA IN INFORMATION SYSTEMS MANAGEMENT (DISM)

RATIONALE:
Developments in Information and Communication Technology (ICT) have dramatically changed the way information is collected, stored, processed, disseminated and used. The programme delves on how information and communications technology can be used to achieve strategic goals. The focus is on the design, development, and implementation of cutting-edge information system solutions to solve important organisational problems.

TARGET GROUP
The proposed Postgraduate Diploma in Information System Management is intended for participants who are OR aspire to become Information System Experts. The participants are those tasked with Planning, designing, developing, implementing, monitoring and evaluating Information systems in Public, Private and NGO sectors. More specifically, the following will find the course of value: information officers, administrators, librarians, accountants, human resource officers, planners, project officers including information system professionals.

LEARNING OUTCOMES
At the end of the programme participants should be able to:
- Develop appropriate ICT plans, policies, strategies and regulations
- Plan, design, implement and manage information systems.
- Develop database systems for proper management of data in organizations.
- Setup and configure a Local Area Network
- Implement Information System security controls in organizations.
- Manage and monitor projects activities using Ms project software
- Apply Internet technologies, Business intelligence and data mining technologies in organisations for increased profitability
- Carry out an information Technology/Information System audit.

PROGRAMME CONTENT
Semester one
i. Management Skills Improvement
ii. Management Information System
iii. Research Methods
iv. Quantitative Methods in Decision Making
v. ICT policy and Information System, IT Strategic Planning
vi. Information System Analysis, Design and Development

Semester two
i. Database Systems
ii. Data Communications and Networks
iii. Information System Security Management
iv. Information System Project Planning and Management
v. Internet Technologies, Business Intelligence and data mining.
vi. Information Technology, Information System Governance and Audit

TUITION FEES: Ug.shs.2,810,000=
DURATION: September 2018 - July 2019
VENUE: Kampala Branch
CODE: IT: 201-24
POSTGRADUATE DIPLOMA IN PUBLIC POLICY AND GOVERNANCE (DPPG) EVENING

RATIONALE:
The core curriculum of the programme is in response to capacity gaps in policy analysis and programme evaluation initially identified in a commissioned study by the Ministry of Finance, Planning and Economic Development (MFPED) titled “Public sector Capacity For Policy, Gender and budget Analysis – Capacity Needs Assessment” in 2009 and reaffirmed by the National Development Plan (NDP). It is a combination of policy analysis, programme evaluation and governance.

TARGET GROUP:
The programme is designed for practitioners, academicians, researchers in government, non-government institutions and institutions of higher learning and research. In particular, the program targets: Staff of Policy and Planning Units in Central and Local Governments, Academics and Researchers in Policy studies including Members of Policy Think Tanks, Heads of Government Departments at Intergovernmental Levels (e.g. East African Community), Central Governments and Chief Administrative Officers of Local and Regional Governments, Media Consultants, and those in Lobbying and Advocacy work.

PROGRAMME CONTENT:

Basic Modules
Module 1: Management skills Improvement
Module 2: Quantitative Methods for Decision Making
Module 3: Management Information system
Module 4: Research Methods

Core Modules
Module 5: Dynamics of Public Policy and Governance
Module 6: Administrative Law, Ethics and Governance
Module 7: Economic Analysis and Public Policy
Module 8: Social Analysis and Public Policy
Module 9: Public budgeting and Good Governance
Module 10: Public Policy Evaluation and Governance

Elective Modules
Module 11: Diplomacy, Foreign Policy and Globalisation OR Media Advocacy and Public Affairs
Module 12: Politics of Public Policy Implementation OR NGO’s, Civil society and Community Engagement

ASSESSMENT:
Participants are assessed through exercises, course work and written examinations

TUITION FEES:
Ug.shs.2,810,000/=  

DURATION:
September 2018 - July 2019

VENUE:
Uganda Management Institute - Kampala Branch

CODE:
sCsPAG: 701-31
INTRODUCTION:
Few sectors are expanding as quickly as healthcare, and the growth is not expected to stop any time soon. This expansion is necessitated by the growing population and the need to extend healthcare services nearer to the people for better health. This expansion translates to plentiful job opportunities for those with the skills and training for this thriving sector of the job market.

hence, the Postgraduate Diploma in hospital and health Care Management (DhhCM) aims to train and develop participants with a thorough knowledge of the legal, ethical, institutional, economic, technological and political environments of modern health care management.

TARGET GROUP:
The Postgraduate Diploma in hospital and health Care Management is designed for practicing health sector managers and aspiring health services managers who wish to gain skills needed to function effectively as managers in the broader health services context.

PROGRAMME CONTENT:

Basic Modules:
Module 1: Management skills Improvement
Module 2: Quantitative Methods for Decision Making
Module 3: Management Information systems
Module 4: Research Methods

Core Modules:
Module 5: Principles of health Care Management
Module 6: Health Policy and Planning
Module 7: Health Economics
Module 8: Health Law and Medical Ethics
Module 9: Managing People in health Care Organizations
Module 10: hospital Management

Elective Modules:
Module 11: Quality Management in health Care OR Managerial Accounting and Financial Management
Module 12: Project Management for health Care Practitioners OR Materials Management and Inventory Control

ASSESSMENT:
Participants are assessed through continuous practical exercises, coursework and written examination.

TUITION FEES:
Ug.shs.2,870,000=

DURATION:
November 2018 - September 2019

VENUE:
Uganda Management Institute - Kampala Branch

CODE:
SCSPAG: 701-32
INTRODUCTION:
Higher Education Institutions (HEIs) are increasingly regarded as key players in addressing substantial socio-economic asymmetries and fostering sustainable competitive. Yet at the same time, in the past two decades, there has been little or no focus by governments and international donors on the capacity of universities to contribute to social change. Against this background, the Association of Commonwealth Universities (2010) has recommended that future development goals, at national and international levels, explicitly recognize the role of HE. However, to perform these roles successfully and transform themselves into major societal actors, universities need not only changes in missions and curricula but also building strong responsive leadership and management capacities (UNESCO, 1998). This is premised on the consensus that institutional management of African universities is weak, inefficient and necessitates rebuilding and professionalizing.

TARGET GROUP:
The program will attract current and potential leaders and managers in HEIs, policy and regulatory bodies. Specifically, the following categories will be targeted: Academic Staff, Heads of Department, Deans, Principals, Directors, Vice Chancellors and their Deputies and those in the administrative units of Universities, Tertiary and Polytechnic Colleges, Ministry Education and National Council for Higher Education Officials.

Programme Content: Basic Modules:
Module 1: Management skills Improvement
Module 2: Management Information systems
Module 3: Research Methods
Module 4: Quantitative Methods

Core Modules:
Module 5: Foundations of higher Education studies
Module 6: Higher Education systems and Policy
Module 7: Higher Education Organization, Leadership and Governance
Module 8: Finance and Financial Management in higher Education
Module 9: Quality Assurance in higher Education
Module 10: Higher Education and sustainable Development

Elective:
Gender and higher Education OR Ethical and Legal Issues in higher Education Globalisation and Internationalisation in higher Education OR Public-Private Partnerships in higher Education

ASSESSMENT:
Participants are assessed through continuous practical exercises, coursework and written examination.

Tuition fees:
Ug.shs.2,810,000/=  

Duration:
October 2018 - October 2019

Venue: Kampala Branch

CODE: SCSPAG: 701-33
RATIONALITY:
The growing pressure of electronic business/e-commerce/mobile commerce, mobile money, mobile learning, among others require competent managers/officers with a good understanding of business and computing technologies.

The Postgraduate Diploma in business Computing and Management is a Two semester Postgraduate Course. This Programme is designed to develop confident, competent, multi-skilled business professionals capable of deploying technology-based solutions to business problems.

The Postgraduate Diploma is made up of 10 compulsory modules and 4 electives where the participants select 2 to make a total of 12 modules covered in the programme. The course is modularized to enable participants to study at their convenience by either completing the whole course in 2 semesters (1 year) or by completing it in 3 years. Participants who obtain the Postgraduate Diploma with second Class or above may be admitted to the Master of Management studies (MMs) Degree Programme (business Computing and Management option).

PROGRAMME CONTENT

Basic Modules
Module 1: Management skills Improvement
Module 2: Quantitative Methods for Decision Making
Module 3: Management Information system
Module 4: Research Methods

Core Modules
Module 5: Information systems Analysis

Design and Development
Module 6: E-business in a Competitive Environment
Module 7: E-Marketing
Module 8: Electronic Commerce
Module 9: Database Management systems
Module 10: Information security Management

Elective Modules
Module 11: Business Intelligence and Data mining OR Project Planning and Management
Module 12: ICT Policy, Legal and Ethical Issues in ICT OR Enterprise Resource Planning

ASSESSMENT:
Participants are assessed through continuous practical exercises, course work and written examinations.

TUITION FEES:
Ug.shs.2,870,000=

DURATION:
September 2018 - September 2019

VENUE: Uganda Management Institute - Kampala Branch

CODE: IT 201-26
RATIONALE:
Globally Information security Management has become much more than keeping hackers out of an IT network. It has grown from a departmental management issue to becoming a corporate governance and global issue that require professional management based on international standards. Information security Management is the “preservation of confidentiality, integrity and availability of information.”

The Postgraduate Diploma in Information security Management is a Two semester Postgraduate Course. This Programme is designed to develop and enhance competencies for those aspiring to either be or those working as Information Security Officers/Managers in the Public, Private and NGO Sectors.

The Postgraduate Diploma is made up of 10 compulsory modules and 4 electives where the participants select 2 to make a total of 12 modules covered in the programme. The course is modularized to enable participants to study at their convenience by either completing the whole course in 2 semesters (1 year) or by completing it in 3 years. Participants who obtain the Postgraduate Diploma with second class or above may be admitted to the Master of Management studies (MMS) Degree Programme (Information security Management option).

PROGRAMME CONTENT

Basic Modules
Module 1: Management skills Improvement

Module 2: Quantitative Methods for Decision Making
Module 3: Management Information system
Module 4: Research Methods

Core Modules
Module 5: Principles of Information security Management
Module 6: Information security Planning, Design and Implementation
Module 7: Information Protection Mechanisms
Module 8: Encryption
Module 9: Operating system security
Module 10: Information security Governance and Risk assessment

Elective Modules
Module 11: Computer crime, Forensics and Ethics OR Project Planning and Management
Module 12: Internet Technologies and E-service Delivery OR business Intelligence and Data Mining

ASSESSMENT:
Participants are assessed through continuous practical exercises, course work and written examinations

TUITION FEES: Ug.shs.2,810,000=
DURATION: September 2018 - September 2019
VENUE: weekend: Kampala Branch
CODE: IT: 201- 27
POSTGRADUATE DIPLOMA IN INFORMATION TECHNOLOGY (DITE) EVENING, WEEKEND

RATIONALE:
Information Technology (IT) continues to evolve at breathtaking speed. Understanding the opportunities and threats created by advances in IT is critical for modern-day IT Managers/Officers and this understanding will grow in importance as more and more business is conducted in “virtual” domains in the future. According to the world bank, ICTs have been reckoned globally as tools that can propel national development, promote sustainable development and enable economies to acquire, share and create new ideas, expertise, services and technologies locally, regionally and across the world.

The Postgraduate Diploma in Information Technology is a Two semester Postgraduate Course. This Programme is designed to develop and enhance competencies for those either aspiring to be or those working as IT Officers/ Managers in the Public, Private and NGO sectors. The curriculum provides a broad range of theoretical, analytical and practical skills to develop and enhance IT knowledge and skills.

The Postgraduate Diploma is made up of 10 compulsory modules and 4 electives where the participants select 2 to make a total of 12 modules covered in the programme. The course is modularized to enable participants to study at their convenience by either completing the whole course in 2 semesters (1 year) or by completing it in 3 years. Participants who obtain the Postgraduate Diploma with second class or above may be admitted to the Master of Management studies (MMs) Degree Programme (Information Technology option).

PROGRAMME CONTENT

Basic Modules
Module 1: Management skills Improvement
Module 2: Quantitative Methods for Decision Making
Module 3: Management Information system
Module 4: Research Methods

Core Modules
Module 5: Information security Management
Module 6: Computer Networks
Module 7: Systems Administration
Module 8: Systems Analysis and Design
Module 9: Database Design and Management
Module 10: Web based Technologies

Elective Modules
Module 11: Object Oriented systems Development with Java
Module 12: Business Intelligence and Data Mining OR ICT Policy, Legal and Ethical issues

ASSESSMENT:
Participants are assessed through continuous practical exercises, course work and written examinations

TUITION FEES: Ug.shs.2,720,000= (weekend)

DURATION: September 2018 - September 2019

VENUE: Kampala Branch

CODE: IT: 201-28
ENTRY REQUIREMENTS FOR MASTERS DEGREE COURSES

MASTERS IN MANAGEMENT STUDIES (MMS)

• Bachelor’s Degree
• UMI Postgraduate Diploma with a Second class and above.

MASTERS IN BUSINESS ADMINISTRATION (MBA)

• A candidate for admission to the MBA of Uganda Management Institute shall hold an Honours degree from a University or institution recognized by the National Council for Higher Education.
• Candidates who hold a professional chartered qualifications like the chartered institute of purchasing and supply (CIPS), ACCA, CPA will equally be admitted for the MBA.
• MBA students will be required to do pre-entry examinations (GMAT) and before admission, the applicants must have scored a mark which in the opinion of the School board is adequate to enroll such a student.

NB: The minimum duration for the Bachelor’s degree should be three years.

OTHER MASTERS DEGREES

• A candidate for admission to other Master’s degrees of Uganda Management Institute shall hold an honors degree from any University or an equivalent degree from another institution or University recognized by the National Council for Higher Education.
• Candidates with pass degrees will also be considered for admission if they have satisfied the Institute with their academic potential through subsequent research experience and/or additional training or on the basis of their long years of experience.
• The minimum duration for the Bachelor’s degree should be three years.
MASTERS IN MANAGEMENT STUDIES (MMS)-REVISED

TARGET GROUP AND ENTRY REQUIREMENTS:
The work-based research and study programme leading to the Masters in Management Studies (MMS) degree is designed for people with working experience in Public, Private and NGO sectors who require sound analytical and problem solving skills in furthering their career progress. Admission is contingent upon having the following minimum requirements:

- A good university Degree and a UMI postgraduate Diploma with at least 2nd class or its equivalent from a recognised institutions.
- A minimum of two years working experience.

PURPOSE AND OBJECTIVES OF THE PROGRAMME:
The objective of the programme is to enhance the job performance of individuals who will attend the programme and the capability and effectiveness of their employing organisations.

The programme is designed to enable participants to:

- Gather, organise, analyse, and evaluate data and information
- Use theoretical and conceptual management knowledge to support analysis and augment leading to logically developed conclusions and recommendations.
- Schedule and accomplish a specific job or activity in a specified time frame.
- Organise information into a meaningful report and present it orally to peers and a panel of examiners.
- Practice and demonstrate management consultancy skills.
- Practice and demonstrate organisational and problem analysis and solving skills, as well as strategic and action planning skills.
- Prepare themselves for the challenging responsibilities of policy analysis, formulation, implementation, monitoring and evaluation.

The programme is intended to enable employing organisations/sectors to:

(i) Benefit from the pool of management knowledge, research and consultancy skills at Uganda Management Institute to analyse their problems and identify practical solutions for performance improvement.

(ii) Link the training of their employees to the in-house situation, thereby making training directly relevant to organisational/sectoral performance.

(iii) Having their employees develop intra-organisational analysis and consultancy skills that are invaluable for internal consultancy/problem solving and organisational development.

The curricula of the MMS Degree Programme is based on the postgraduate courses. All teaching and course work are done at postgraduate diploma level. Participants who pass examination at postgraduate
diploma level with at least second class may be admitted to the MMS programme. The research will be done in one academic year, i.e. an extra one year after the diploma course. The structure of studies leading to the Masters Degree is as follows:

PHASE 1:
The First Phase comprises study and course work for any one of the modularised Postgraduate Diplomas offered at UMI

PHASE 2:
The Second Phase comprises sector/work-based research and study with three elements:

(a) **Two-week management research and consultancy workshop**
Participants have to attend a two-week management research and consultancy workshop at the beginning to enable them to develop and sharpen their capability to:

(i) Design research proposals and are required to present them in written and/or oral form before a proposal defense committee.

(ii) Design quantitative and qualitative research instruments.

(iii) Internalise and apply the institute’s dissertation guidelines to their research

(iv) Schedule Management research and consultancy work and stick to those schedules.

(b) **Four one-week Research Workshops**
Participants are required to attend four one-week workshops during which they will have opportunity to report on their progress and to consult with their supervisors and peers. Their work will be subjected to rigorous scrutiny during each of these workshops.

(c) **Research and Dissertation**
Each participant will be allocated a supervisor from among UMI faculty and another from the sector relevant to the participant’s research area. Permission to proceed to the research phase will be granted after presentation and defense of an acceptable research proposal in an approved area of specialisation. Participants are required to write a dissertation in strict compliance with guidelines laid down, after which they are required to mount a successful presentation and defence of their dissertation before a panel of experts and thereafter make corrections as suggested by examiners.

**TUITION FEES:**
UgShs. 5,200,000=

**COURSE CODE:** HDD 601-1
ABOUT THE PROGRAMME:
There is a general consensus now that capacity building efforts that have long accompanied the development agenda in Africa need re-thinking: they have ‘not produced the desired results’. Africa is the only continent that has not registered any significant improvement in development in the last decade in spite of massive capacity building interventions by its governments and development partners. There has also been an ‘accusing finger’ on the capacity of Higher Education Institutions (HEIs) to produce graduates who can coherently address the emerging development challenges. Some programmes offered by various institutions and universities, which have long been offered to enable the well-functioning of the machinery of the government and its private and NGO counterparts have also been blamed for the poor performance of the African systems.

Meanwhile, new developments have continued to emanate from the global environment and have impacts on the decision-making capacities of many chief executives; implying that generally all managers and chief executives in particular now demand more complex decision making capacities. Uganda Management Institute (UMI) has responded to these challenges by offering programmes that meet this need. With career needs and academic excellence at the forefront, this programme is intended to provide participants with experience in and integration of business skills such as analysis, organization, and managerial decision-making in all areas of Management expertise. The programme will emphasize current thinking with the ability to develop strong leadership and team-building skills along with the ability to effectively interest in the changing business world.

TARGET GROUP:
This MBA programme will prepare participants for career in international, multinational or global markets. Director Generals, heads of department, project leaders in various sectors (economic development, culture, and international relations, urban policy, finance, human resources) Managerial positions in organizations working in partnership with local authorities: family credit and / or aid offices, local projects, and social and professional associations, managerial posts in private companies and the NGO world (building and public works, public service concessionaries, major supplies). Or finance (banks and finance organization and Consultancy specializing in the legal, financial, organization or auditing functions will be targeted by the programme.

LEARNING OUTCOMES:
Participants who earn the MBA degree from UMI should be able to:
- Apply the tools and techniques of business management, drawing on their areas of specialization such as accounting and finance, supply chain management, marketing, strategy and management to solve complex business problems and make sound business decisions.
- Use qualitative and quantitative methods and analytic tools to diagnose business challenges, identify and
analyze alternatives in a business context and leverage technology and analytic reasoning to cultivate new ways to successfully recognize, mitigate and solve problems.

Align internal structures and operations of business ranging from small to large multinational companies.

Demonstrate a thorough understanding of how the interplay between business and various external forces, both domestic and international shape management decisions strategies and outcomes.

Identify and disseminate core organizational values, by clearly conveying information (verbal and written) with and to individuals or groups to ensure information is shared and that messages are understood by all staff in the organization.

Evaluate the ethical, global and social issues of various business options for all stakeholder groups and demonstrate the ability to propose feasible solutions to ethical, global, and social dilemmas consistent with stakeholder and organizational values.

Innovate into the company’s business models by applying forward-thinking design and development principles such as lean startup, user-centered design, and agile development to create new products or services desired by customers.

ADMISSION REQUIREMENTS:
The admission for this programme will be in accordance with already established guidelines of the Institute and those for Masters Programmes in line with the NCHE guidelines. In any case, the candidate will be admitted to the programme if he/she satisfies the following conditions:

- Holds an honours Bachelors Degree from a chartered institution of higher learning
- Has a professional qualification from any recognized professional body
- Any other relevant qualifications
- Practical experience is an added advantage
- Sit and pass a Graduate Admission Test (GMAT) that will be administered at the institute

DELIVERY MODE:
The revised MBA programme will be offered as a Day, Evening and Weekend programme at UMI and its Branches. The program was approved to be offered as a weekend programme running on Saturdays and Sundays 8.30 a.m. - 4.30 pm and from 4:30pm – 9:00 pm in evening
YEAR ONE

Semester One
• Research Methods for Business Decisions
• Management and Organizational Behavior
• Human Resource Management
• Quantitative Techniques in Business Management
• Financial Accounting
• Operations Management

Semester Two
• Supply Chain Management
• Legal Environment in Business
• Marketing Management
• Management Accounting
• Public Sector Management
• Corporate Strategy & Decision Making

YEAR TWO

SEMESTER ONE: SPECIALISATIONS
Each specialisation consists of four modules. Each participant will choose only one Specialisation. In addition, participants will have the 3rd research workshop.

MBAG: MANAGEMENT
• Consultancy Skills Development
• Public Private Partnerships
• Micro-Finance Operations and Management
• Projects and Programme Management

MBAF: FINANCE
• Taxation
• Advanced Financial Reporting
• International Accounting
• Public Sector Finance

MBAR: RISK AND INVESTMENT
• Taxation
• Advanced Financial Reporting
• Investment Risk and Portfolio Analysis
• Securities Market Operations

MBAS: SUPPLY CHAIN MANAGEMENT
• Managing Sourcing Operations
• Risk and Category Management
• International & Global Supply Chains
• Strategic Supply Chain Management

MBAM: MARKETING MANAGEMENT & INNOVATION
• Driving Innovation and Marketing
• Consumer Behavior
• Strategic and Service Marketing
• Digital Communications and Branding

MBAH: HUMAN RESOURCE MANAGEMENT
• Strategic Human Resource Planning & Management
• Labor Law, Employee Relations and Engagement
• Job Analysis and Reward Management
• International Human Resource Management

TUITION FEES:
Fees: Ug.shs.4, 150,000 per year

DURATION: 2 years- 2018 - 2020

COURSE CODE: HDD 601-2
OPTION A: RESEARCH AND COURSEWORK

ABOUT THE PROGRAM

Public Administration as an independent subject of social science has recent origin. Traditionally Public Administration was considered as a part of political science. But in the modern age the nature of the state-underwent change from a police state to social a service state. As a consequence, Public Administration, irrespective of the nature of the political system, has become the dominant factor of life. The modern political system is essentially ‘bureaucratic’ and characterized by the rule of officials. Hence, modern democracy has been described as ‘executive democracy’ or ‘bureaucratic democracy’. The administrative branch, described as civil service or bureaucracy, is the most significant component of governmental machinery of the state. The modern state cannot confine its field of activities to only maintenance of law and order, dispensation of justice, and collection of revenue and taxes. The modern state is expected to provide more and more services and amenities to the people. This results in tremendous growth both in the governmental responsibilities as well as in the administrative machinery of the state.

It is from such background that UMI offers this programme to boost the capacity of the administrative machinery.

Improving the performance of Uganda’s public service for efficient and effective service delivery continues to be a priority agenda for the government. Since the 1980s, various policy initiatives have been undertaken by government, including decentralization (services and authority), creation of oversight institutions, public sector reform programme, etc. At the ministerial and departmental levels, a number of performance measures have been put in place to improve service delivery. However, the efficiency and effectiveness of these interventions have been seriously questioned from a number of fronts. Among the suspect factors are the skills and competencies of the human resources who manage different public service delivery systems. This program is designed to provide the participants with an understanding and knowledge of government management in an environment of global dynamics and demands of accountability from a number of internal and external stakeholders.

TARGET GROUP

The MPA programme is designed to enhance the skills of accomplished senior officials, who hold key positions within their organizations and those aspiring to have a specialized career in public administration. These include directors, ministers, and members of Parliament, chief administrative offices, Commissioners, public service ministry officials and all the technocrats at the district level. The programme also targets those who intend to become career academics, thus preparing them for advancement to PhD Studies.

EARNING OUTCOMES

The participants who obtain MPA from Uganda Management Institute should be able to-

1. Upon successfully completion of this program, participants should be able to:
2. Promote leadership in the government ministries, departments and agencies
3. Account for the resources in the public sector
4. Plan strategically for the public sector
5. Formulate public policies
6. Plan, implement, manage monitor and Evaluate programs

ADMISSION REQUIREMENTS

Applicants to the MPA program must meet the general requirements for admission to Graduate Programmes set by NCHE and Uganda Management institute. Specifically, the following will be the requirements:

1. Holders of a Bachelor’s Degree in any area of study from an institution of higher learning recognized or accredited by NCHE.
2. Holders of a professional qualification deemed by senate to be equivalent to a Bachelor’s degree from a recognized professional body.
3. Must have working experience of at least two years.

DELIVERY MODE

The revised MPA program will be be offered as a Day/Evening/Weekend program at all UMI Branches. The program is delivered in order to develop work-related knowledge, and skills and attitudes, more participant-oriented methods and techniques for adult learning will be applied. The delivery methods shall be varied including interactive lectures, case studies, group/pair work, individualized study, class presentations, guided discovery, seminars, demonstration, role play and problem solving activities.

PROGRAMME STRUCTURE

The program has only 2 options: Option A and Option C. The option A program includes a set of 12 modules to be completed by all participants in the First Year; The Second year is for intensive research methodology and the dissertation writing. To receive an award of a Masters of Institutional Management and Leadership, the student must have completed Core and specialty modules and presented and defended a dissertation of acceptable quality in accordance with the guidelines of Uganda Management Institute.

Participants for Option C will complete two years for intensive research methodology and the dissertation writing. The first year will be for enabling the participants to develop skills for research writing through research seminars and proposal development while the second year will to enable them acquire skills and practically conducting the study and writing a research report/dissertation. The detailed structure is as below:
# YEAR 1: SEMESTER 1

<table>
<thead>
<tr>
<th>Module code</th>
<th>Module</th>
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<tbody>
<tr>
<td>MPUB 7111</td>
<td>Foundations of Public Administration and Organizational Theory</td>
</tr>
<tr>
<td>MPUB 7112</td>
<td>Comparative Public Administration</td>
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<tr>
<td>MPUB 7113</td>
<td>Public Policy Management</td>
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<tr>
<td>MPUB 7114</td>
<td>Local Government Administration and Management</td>
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<tr>
<td>MPUB 7115</td>
<td>Strategic Planning and Management</td>
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<tr>
<td>MPUB 7116</td>
<td>Research Methods</td>
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<td></td>
<td>Research Seminar ONE</td>
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<td></td>
<td>Total Load</td>
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<td></td>
<td><strong>Year 1 SEMESTER 2</strong></td>
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<tr>
<td>MPUB 7121</td>
<td>Administrative Law and Ethics and Protocol</td>
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<tr>
<td>MPUB 7122</td>
<td>Human Resource Management</td>
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<td>MPUB 7123</td>
<td>Public Financial Management</td>
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<tr>
<td>MPUB 7124</td>
<td>Project Management, Monitoring and Evaluation</td>
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<tr>
<td>MPUB 7125</td>
<td>Sector wide Policy Planning and Management</td>
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<td>MPUB 7126</td>
<td>Public Procurement Management</td>
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<tr>
<td>MPUB 7127</td>
<td>Urban Development Planning and Management</td>
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<tr>
<td>MPUB 7128</td>
<td>Information Communication and Technology</td>
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<td></td>
<td>Research Seminar TWO</td>
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<td>Total Load</td>
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<td></td>
<td><strong>Year 2 SEMESTER 1</strong></td>
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<tr>
<td>MPUB 7211</td>
<td>Research Seminar- Proposal Development</td>
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<tr>
<td></td>
<td>Dissertation Writing</td>
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<td><strong>Year 2 SEMESTER 2</strong></td>
</tr>
<tr>
<td>MPUB 7222</td>
<td>Research Seminar</td>
</tr>
<tr>
<td></td>
<td>Dissertation writing</td>
</tr>
</tbody>
</table>

## TUITION FEES:
Ug.shs.4, 150,000 per year

## COURSE CODE:
HDD: 601-3

## DURATION:
2 years

## MODE OF STUDY:
Weekends: (Saturday & Sunday)
8.30 a.m. – 4.00 p.m.
ABOUT THE PROGRAM

In today’s changing landscape of service delivery, it is pertinent that managers at all levels become sophisticated to steer the Knowledge economy and face the internationalization challenges that are taking shape in the effective and efficient delivery of goods, services and works. Managers in public, private and the NGO world are both consumers and critical agents of the desired knowledge of management and leadership from an institutional perspective. In line with the mission and strategic direction of Uganda Management Institute, the School of Management Sciences designed a unique Master’s Degree in Institutional Management and Leadership, which blends theoretical and practical skills to produce an institutional leader or manager with capacity to steer his or her institution/organization in the rapidly changing organizational environment.

The Masters of Institutional Management and Leadership is designed to enable managers play a challenging role in managing key strategic resources and to tap necessary competences amidst a turbulent internal and external institutional set up where the common expectation is ‘to do more with less’. The programme not only addresses the primary challenges of day-to-day operational management and leadership issues but more importantly it aims at developing managers and leaders who can handle the tactical and strategic roles. The programme will help the participants to develop competencies in a number of specific areas that will enhance their ability to provide urgent solutions to their clients.

TARGET GROUP

Master of Institutional Management and leadership will be suitable for all level managers in Private and Public Organizations, Academics, College Principals, Teachers, trainers and tutors in public and private education institutions, Organizational Development analysts and consultants, and Members of Governing boards in government and Private Institutions

LEARNING OUTCOMES

The participants who obtain MIML from Uganda Management Institute will be able to:

1. Manage Human and other organizational Resources efficiently, effectively in a dynamic global environment.
2. Formulate, implement and appraise Institutional policies
3. Design and conduct Institutional research
4. Manage institutional changes in a dynamic global environment
5. Apply intellectual and practitioner-oriented approaches to addressing management and leadership challenges at their work places

ADMISSION REQUIREMENTS

Applicants to the MIML program must meet the general requirements for admission to Graduate Programmes set by NCHE and Uganda Management institute. Specifically, the following will be the requirements-
Holders of a Bachelor’s Degree in any area of study from an institution of higher learning recognized or accredited by NCHE.
Holders of a professional qualification deemed by senate to be equivalent to a Bachelor’s degree from a recognized professional body. Must have working experience of at least two years.

DELIVERY MODE
The revised MIML program will be offered as a Day/Evening/Weekend program at all UMI Branches. The program is delivered in order to develop work-related knowledge, and skills and attitudes, more participant-oriented methods and techniques for adult learning will be applied. The delivery methods shall be varied including interactive lectures, case studies, group/pair work, individualized study, class presentations, guided discovery, seminars, demonstration, role play and problem solving activities.

PROGRAMME STRUCTURE
The program has only 2 options: Option A and Option C. The option A program includes a set of 12 modules to be completed by all participants in the First Year; The Second year is for intensive research methodology and the dissertation writing. To receive an award of a Masters of Institutional Management and Leadership, the student must have completed Core and specialty modules and presented and defended a dissertation of acceptable quality in accordance with the guidelines of Uganda Management Institute.

Participants for Option C will complete two years for intensive research methodology and the dissertation writing. The first year will be for enabling the participants to develop skills for research writing through research seminars and proposal development while the second year will to enable them acquire skills and practically conducting the study and writing a research report/dissertation. The detailed structure is as below:

YEAR 1: SEMESTER 1
MIML7111: Organizational Management and Leadership
MIML 7112: Financial Management and Reporting in Institutions
MIML7113: Policy Development and Management
MIML7114: Research Methods
MIML7115: People Management in Organizations
MIML7116: Strategic Leadership and Management

Research Seminar

YEAR 1: SEMESTER 2
MIML7121: Administrative Law, Ethics and Protocol
MIML7122: Project Management & Evaluation
MIML7123: Corporate Governance
MIML7124: Organizational Development and Innovation
MIML7125: Procurement and Facilities Management
MIML7126: Occupational Safety, Health and work Environment

Research Seminar

YEAR 2 SEMESTER 1
MIML6211: Research Workshops
MIML6212: Dissertation Writing

YEAR 2 SEMESTER 2
MIML7221: Research Workshops and dissertation writing
MIML7222: Dissertation Writing
ABOUT THE PROGRAMME

Over the past decades sound public procurement management has become a key milestone of good governance and national progress. Its significance for social and economic development is reflected in the fact that it constitutes a sizeable proportion of the national economy (15 to 30 percent of national GDP). Public procurement is, therefore, one of today’s fastest growing management disciplines, in terms of both managerial activity and strategic importance. To manage the increasingly complex function of public procurement, procurement personnel need conceptual, technical, and human skills. This Masters degree is intended for participants to cope with the challenges of regulating, executing and monitoring public procurement in an economically, politically, technologically and socially dynamic public sector management. Its uniqueness will be its emphasis on the comprehensive coverage of the four pillars of effective national public procurement system namely (1) the legal framework, (2) institutional and managerial arrangements (3) market dynamics and (4) the systems for fighting corruption. The programme will impart the necessary procurement technical and management skills while stressing the importance of professional and ethical behavior and expectation to execute procurement functions with the citizens needs at the forefront.

TARGET GROUP:
The MPP will suit the public procurement officers and those aspiring to join the public procurement function at any level – central, local and parastatal level. For those in the private sector, the programme will enable them understand the machinery of government. Other employees and officers in government agencies and government aides institutions engaged in various levels of procurement as user departments, stores, finance, projects, corporate planning and other allied activities of a public/private sector organisation will find the programme of significant level.

ADMISSION REQUIREMENTS:
The admission for this programme will be in accordance with already established guidelines of the Institute and those for Masters programmes in line with the NCHE guidelines. In any case, the candidate will be admitted to the programme if he/she satisfies the following conditions:

- Holds an honours Bachelors Degree from a chartered institution of higher learning
- Has a professional qualification from any recognized professional body
- Any other relevant qualifications
- Practical experience is an added advantage

PROGRAMME STRUCTURE:
This will be a coursework (taught) and research based Masters’ Degree. It shall consist of three semesters of academic study and one additional semester for a
dissertation or seminar paper constituting a total duration of two years. The programme is made up of 12 compulsory taught core modules and three specialization modules obtained from a range of 4 choices in different sectors of the public arena. In addition, participants will be required to complete a dissertation or a seminar paper relating to their specific selected field of research interest but using skills and knowledge obtained from any of the taught modules in previous semesters. The MPP programme shall have the following core and specialization modules offers within two semesters and a dissertation or seminar paper embarked on in the third semester.

Year One – Semester One
MPP1: Principles of Public Procurement
MPP2: Management and Organisational Behaviour
MPP3: Research Methods
MPP4: Foundations of Public Administration
MPP5: Public Procurement and Development
MPP6: Ethics and Public Procurement Law

Year One – Semester Two
MPP7: Comparative Public Procurement Systems
MPP8: E-Procurement Management Applications
MPP9: Government Contract Management
MPP10: Finance for Procurement Professionals
MPP11: Procurement Risk Management
MPP12: Strategic Planning and Management

Year Two – Semester One (Electives)
MPP13: Sustainable Procurement Management
MPP14: Project Management in the Public Sector
MPP15: Equipment and Supplies Management
MPP16: Public Private Partnerships

Dissertation Writing/Seminar Paper

TUITION FEES:
Fees: Ug.shs.4,150,000 per year

DURATION:
2 years

COURSE CODE:
HDD: 601-5
Masters in Higher Education Management and Administration (MHEWA)

Introduction:
The dynamic changes in higher education, such as increased competition, increased privatisation, entry of adult working students, new funding arrangements like cost sharing, reduction in government budgets and the emergence of new technologies, are all placing pressure on higher education institutions to operate on a much more professional level in establishing appropriate management systems. All higher education institutions are expected to be managed with the highest degree of efficiency and effectiveness. Therefore, doing more with less while meeting the demands of the stakeholders is today a matter of high priority for higher education institutions in the developing world. Those in leadership and management positions thus need to take an upper hand in this direction. Unfortunately, there are limited programmes with a specialised focus on training higher education managers of the 21st century. To address this gap, the Masters in Higher Education Management and Administration is being proposed. The programme is designed to provide skills and competencies to a team of administrators, managers and lecturers with a ‘new approach to thinking’ in managing human, material and financial resources within both public and private The Masters in Higher Education Management and Administration is designed for training professionals (including those who work as technologists, managers and designers/providers of environments, materials or resources) within higher education – and also in the public, voluntary, private and cultural sectors.

Target Group:
The Programme targets higher education leaders, managers and curriculum developers, experienced middle-level managers looking to move into senior management positions. The programme is also intended to meet the needs of participants interested in current policy developments in higher education and their impact on the management of higher education. The Programme is intended to equip participants with management and leadership skills and competencies for further responsibilities and leadership, and to inspire them to develop their careers within the higher education sector. The Programme covers all the main areas of higher education policy and management. It is to be taught by a team of local and international faculty with

Learning Outcomes
Specifically, at the end of the Program, participants should have

- Manage an efficient higher education system.
- Solve problems with the stakeholder interests put at maximum consideration.
- Analyze the role of management and administration in higher education change process.
- Contribute to the production and application of knowledge on higher education through research.
- Apply conceptual, theoretical and practical skills that are management-related in confronting higher education challenges.
ADMISSION REQUIREMENTS:
The admission for this programme will be in accordance with already established guidelines of the Institute and those for Masters programmes in line with the NCHE guidelines. In any case, the candidate will be admitted to the programme if he/she satisfies the following conditions:

- Holds an honours Bachelors Degree from a chartered institution of higher learning
- Has a professional qualification from any recognized professional body
- Any other relevant qualifications
- Practical experience is an added advantage

PROGRAMME STRUCTURE:
The Masters in Higher Education Management and Administration Programme will be run on a modular system. A total of 12 modules will be covered by a participant in one academic year before s/he embarks on writing a research proposal and finally producing a dissertation. End of module examinations will be done in two sessions: first after the first 6 modules and secondly upon completing the final 6 modules.

Year One – Semester One

MHEMA 6111: Foundations and Development of Higher Education
MHEMA 6112: Research Methods
MHEMA 6113: Financial Management in Higher Education
MHEMA 6114: Higher Education Administration and Policy Management
MHEMA 6115: Governance and Leadership in Higher Education
MHEMA 6116: Quality Assurance and Assessment in Higher Education

Year One – Semester Two

- Human Resources Management and Organizational Performance
- Curriculum Design and Development in Education
- Theory and Practice of Teaching and Learning in Higher Education
- Management of Student Affairs and Campus Operations
- Law and Ethics in Higher Education
- Strategic Planning and Project Management in Higher Education

MHEMA 6121:
MHEMA 6122:
MHEMA 6123:
MHEMA 6124:
MHEMA 6125:
MHEMA 6126:

Year Two - Semester 1
Research Seminar /Workshop

Year Two Semester 2
Dissertation Writing

TUITION FEES:
FEES: Ug.shs.4,150,000 per year
DURATION:
2 years

COURSE CODE:
HDD: 601-6
ABOUT THE PROGRAMME
A Master’s Degree in Education Administration and Human Resource Development (MEAHD) is an attempt to bring together core competences required of an educational leader, manager, administrator, facilitator, instructor and classroom teacher or lecturer. Many times, academic and professional programmes tend to be isolated from the main stream and instead focus on specific areas of study, which leads to knowledge seekers jumping from one programme to another looking for a 'one size fits all' Programme of study. This proposed Master’s in Education Administration and HRD degree is aimed to prepare educational leaders who promote participants' learning, professional and organizational learning as well as develop the human resources that work in those institutions in order to address challenges and exploit opportunities inherent in a changing world.

The world is undergoing dramatic and unprecedented changes in this age of increased globalization and need for knowledge. Today, a country’s competitiveness and development potential depends on how effective educational institutions are administered and how its human resources is developed and managed. Many times, educational administrators are good at administrative roles and responsibilities, but scrappy at managing and developing their critical resources – the people - because of their gigantic nature. Many education-related programmes have concentrated on theoretical aspects. This programme blends both the theoretical and practical aspects and it aims at creating this balance which is uncommon in programmes – not only in the region, but globally. The programme therefore, establishes a balance between academic emphasis, administration, employee development and workplace relevance, by preparing individuals to sharpen their understanding of human resources concepts and enhancing their training and development skills.

The programme is premised on the fact that the education profession must be composed of knowledgeable, skilled, and committed leaders who operate from a strong value base - with a human touch. Educational administration consists of Human elements, Material elements, Ideas and principles are the dynamic side of education. This emphasis of human resource development recognizes the fact that without this effort, the other resources will be adamant. Unlike many other educational programmes that emphasize “teaching”, “learning” and “administration”, this programme combines the administration and management of all educational resources but with a strong emphasis on developing the human resources in those educational institutions. Therefore, this Masters in Education Administration and HRD is judicious. Many educational institutions have concentrated on administration of educational resources and ignored the most important component – “The growth of people” who work in those organizations and enable them excel. It is important to recognize that as these resources are managed, their professional and personal development should be at the helm of the agenda. Human Resource Development therefore, is aimed at bettering the performance of individuals, groups and organizations.
Target Group
This proposed Master’s degree targets educational leaders/administrators/managers - at all levels, university lecturers and administrators, educational officers, head teachers and teachers at various levels, policy makers, BVET principals, principals and tutors, members of school boards and governing councils. It is believed that, their career profile will be actively enhanced through a blend of graduate level coursework, research, field experience, and career development activities.

Programme Learning Outcomes
Upon successful completion of this programme, it is expected that graduates will be able to:

i. Apply a sound knowledge of contemporary educational administration and Human Resource Development;

ii. Apply the principles and models of Educational Administration;

iii. Develop human resources policies for improved performance;

iv. Link contemporary administration theories to practice in the areas of Education and HRD;

v. Manage change and diversity in these institutions;

vi. Develop linkages and collaborations to build capacity to work towards the inclusiveness; and

vii. Use entrepreneurial skills for personal development.

Programme Design
Participants are at liberty to opt for either:

✔✔ a Master’s Degree by Coursework and Research
✔✔ a Master’s Degree by Coursework and Project

Year One: Semester One

<table>
<thead>
<tr>
<th>Module Code</th>
<th>Status</th>
<th>Module Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEAHD 7111</td>
<td>Core</td>
<td>Fundamentals of Educational Administration and Human Resource Development</td>
</tr>
<tr>
<td>MEAHD 7112</td>
<td>Core</td>
<td>Dynamics of Human Resource Development</td>
</tr>
<tr>
<td>MEAHD 7113</td>
<td>Core</td>
<td>Managing Human Behaviour and Personality Modifications</td>
</tr>
<tr>
<td>MEAHD 7114</td>
<td>Core</td>
<td>Functionality of Governance and Leadership in Educational Institutions</td>
</tr>
<tr>
<td>MEAHD 7115</td>
<td>Core</td>
<td>Management of Special Needs Initiatives and Students Development in Education</td>
</tr>
<tr>
<td>MEAHD 7116</td>
<td>Core</td>
<td>Ethics and Accountability in Educational Institutions</td>
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</table>
### Year One: Semester Two

<table>
<thead>
<tr>
<th>Module Code</th>
<th>Status</th>
<th>Module Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEAHD 7121</td>
<td>Specialty</td>
<td>Institutional Research and Scientific Inquiry</td>
</tr>
<tr>
<td>MEAHD 7122</td>
<td>Specialty</td>
<td>Quality Assurance Strategies in Education</td>
</tr>
<tr>
<td>MEAHD 7123</td>
<td>Specialty</td>
<td>Instructional Strategies, Curriculum Design and Management</td>
</tr>
<tr>
<td>MEAHD 7124</td>
<td>Specialty</td>
<td>Entrepreneurial Initiatives and HR Empowerment</td>
</tr>
<tr>
<td>MEAHD 7125</td>
<td>Specialty</td>
<td>Financial Management Skills for Educational Administrators</td>
</tr>
<tr>
<td>MEAHD 7126</td>
<td>Specialty</td>
<td>Contemporary issues in Higher Education Administration and HRD</td>
</tr>
</tbody>
</table>

### Year Two: Semester One

In Year Two, Semester One, participants will offer only three (3) elective courses. The modules to be offered will be determined by the number of participants opting for them.

<table>
<thead>
<tr>
<th>Module Code</th>
<th>Status</th>
<th>Module Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEAHD 7221</td>
<td>Elective</td>
<td>Educational Policy Processes and Practice</td>
</tr>
<tr>
<td>MEAHD 7222</td>
<td>Elective</td>
<td>Globalization and the Digital Age in Education</td>
</tr>
<tr>
<td>MEAHD 7223</td>
<td>Elective</td>
<td>Procurement and Facilities Management in Education</td>
</tr>
<tr>
<td>MEAHD 7224</td>
<td>Elective</td>
<td>School Management and Supervision Strategies</td>
</tr>
<tr>
<td>MEAHD 7225</td>
<td>Elective</td>
<td>Project Planning and Management of Educational Projects</td>
</tr>
<tr>
<td>MEAHD 7226</td>
<td>Elective</td>
<td>Educational Measurement, Assessment and Evaluation</td>
</tr>
<tr>
<td>MEAHD 7227</td>
<td>Elective</td>
<td>Dynamics of Leadership and Management in Higher Education</td>
</tr>
<tr>
<td>MEAHD 7228</td>
<td>Elective</td>
<td>Legal Aspects of Education Administration</td>
</tr>
</tbody>
</table>
PHD PROGRAMME

PHD ENTRY REQUIREMENTS

1. Admission to a PhD Program at UMI will require participants with a Master’s degree or equivalent from a recognized university in a related field.

2. There will be a review of each applicant to be conducted by the School Board on recommendation by the Departmental Boards (or a Joint Admissions Board comprising of all Department in the School). The School Board will in turn communicate its decisions to the Institute Registrar.

3. The admission will also involve a pre-entry examination which may be orally administered through an interview composed of subject experts in the applicants selected field of study or through a written Graduate Admission test for all applicants for the PhD Programme.
**PhD IN MANAGEMENT AND ADMINISTRATION**

**INTRODUCTION:**
With the world’s increasingly complex problems and resource limitations, there is dire need for scholars who are qualified both to train the next generation of professionals for the public service and to expand society’s store of knowledge about management and administration. Society therefore needs critical minds trained at advanced level with skills and competencies in creating new knowledge and in analysing the environment in which management and administration take place. The PhD in Management and Administration is designed to train such teachers and researchers as well as practitioners with broad knowledge, competencies and skills in management and administration. The programme is interdisciplinary in its focus especially in the teaching/coursework component.

**TARGET GROUP:**
Specifically, the Program is intended for:
1. University lecturers who would like to pursue a PhD degree in Administration and Management;
2. Lecturers of administrative and management sciences in other tertiary institutions;
3. Research fellows in management sciences; and
4. Top level managers of the public and private sectors who are desirous of acquiring a PhD in management and administration.

**PROGRAMME STRUCTURE:**
Participants shall be expected to have a total of 82 units (50 units will be for coursework and 32 units for the dissertation), obtained by studying and passing examinations in Basic Modules (5 specific for the PhD, 4 specialised, 1 research seminar and 3 Elective Modules). The specializations shall include:
- Public Administration
- Business Administration
- Educational Management and Administration
- Public Procurement

To complete a PhD, each participant must present results from their research to the faculty in form of a dissertation.

**ADMISSION REQUIREMENTS:**
(i) Master’s degree or equivalent from a recognized university in a related field, with sufficiently high grades and proven research ability.

(ii) Passing of a pre-entry examination

(iii) Applications should include the following documents:
- Two passport size Photographs
- Clear copy of passport and or any other valid identification
- English language skill certificates or demonstration that one has had all prior education in English
- Officially certified copies of academic transcripts (Undergraduate, Graduate, and Postgraduate). Certified English translation of transcripts, if printed in another language other than English should be provided.
- An up-to-date curriculum vitae
- A statement of purpose (maximum 1000 words)
- Two letters of reference (one preferably academic) printed on letter head and signed

(iv) Passing of a pre-entry examination

**DURATION:** 3 years (completed within 5 years)

**TUITION:** 10,397,635 per year

**CODE:** HDD: 601-7
## SHORT COURSES

These short courses will be conducted at Kampala Time: 8.30am - 4.00 pm Monday to Friday

<table>
<thead>
<tr>
<th>Study Area</th>
<th>Course</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management</td>
<td>Advocacy and Lobbying Skills</td>
<td>1 Week</td>
</tr>
<tr>
<td>Resource</td>
<td>Project Planning and Management</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Human</td>
<td>Project Monitoring and Evaluation</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>General</td>
<td>Project Proposal Writing and Resource Mobilization</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Management</td>
<td>Strategic Planning and Management</td>
<td>1 Week</td>
</tr>
<tr>
<td>Skills</td>
<td>Management Skills Improvement</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Development</td>
<td>Consultancy Skills Development</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Cooperatives</td>
<td>Management of Cooperatives and SACCOs</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Strategic</td>
<td>Strategic Human Resource Management</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Human</td>
<td>Performance Management in Organisations</td>
<td>1 Week</td>
</tr>
<tr>
<td>Resource</td>
<td>Training of Trainers</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>General</td>
<td>Effective Leadership, Mentoring &amp; Coaching Skills in Contemporary organisations</td>
<td>1 Week</td>
</tr>
<tr>
<td>Management</td>
<td>Managing Public Relations &amp; Public Speaking</td>
<td>1 Week</td>
</tr>
<tr>
<td>Skills</td>
<td>Digital Marketing</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Improvement</td>
<td>Managing Marketing Performance (Marketing Metrics)</td>
<td>1 Week</td>
</tr>
<tr>
<td>Skills</td>
<td>Delivering Great Customer Experience (Customer care)</td>
<td>1 Week</td>
</tr>
<tr>
<td>Branding</td>
<td>Driving Marketing Innovations &amp; Branding</td>
<td>1 Week</td>
</tr>
<tr>
<td>Skills</td>
<td>Effective Communication and Presentation skills</td>
<td>1 Week</td>
</tr>
<tr>
<td>Management</td>
<td>Managing the Tendering Process and Contract Management</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>and</td>
<td>Procurement and Supply Chain Management</td>
<td>1 Week</td>
</tr>
<tr>
<td>Protection</td>
<td>Logistics and Physical Distribution Management</td>
<td>1 Week</td>
</tr>
<tr>
<td>Improvement</td>
<td>Fleet Management Improvement</td>
<td>1 Week</td>
</tr>
<tr>
<td>Management</td>
<td>Financial Management and Accounting for Non-Financial Managers</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>and</td>
<td>Tax Management</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Accounting</td>
<td>Budgetary Management and Expenditure Control</td>
<td>1 Week</td>
</tr>
<tr>
<td>Management</td>
<td>Risk Management, Internal Controls and Fraud Prevention</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Business</td>
<td>Entrepreneurship and Business Development</td>
<td>1 Week</td>
</tr>
<tr>
<td>Development</td>
<td>Advanced Spread Sheets</td>
<td>1 Week</td>
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<tr>
<td>Skills</td>
<td>Database Management Skills</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Management</td>
<td>MS Project Software</td>
<td>1 Week</td>
</tr>
<tr>
<td>Statistical</td>
<td>Financial Management and Accounting for Non-Financial Managers</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Data</td>
<td>Tax Management</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Analysis</td>
<td>Budgetary Management and Expenditure Control</td>
<td>1 Week</td>
</tr>
<tr>
<td>and</td>
<td>Risk Management, Internal Controls and Fraud Prevention</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Networking</td>
<td>Entrepreneurship and Business Development</td>
<td>1 Week</td>
</tr>
<tr>
<td>Management</td>
<td>Public Service Induction Programme</td>
<td>1 Week</td>
</tr>
<tr>
<td>and</td>
<td>Front Office Management</td>
<td>1 Week</td>
</tr>
<tr>
<td>Government</td>
<td>Management of Meetings in Local Governments</td>
<td>2 days</td>
</tr>
<tr>
<td>Management</td>
<td>Managing the School/College Finances</td>
<td>1 Week</td>
</tr>
<tr>
<td>and</td>
<td>Effective Administrative Assistant</td>
<td>1 Week</td>
</tr>
<tr>
<td>Education</td>
<td>Records Management</td>
<td>1 Week</td>
</tr>
<tr>
<td>Management</td>
<td>Public Policy Analysis &amp; Program Evaluation</td>
<td>1 Week</td>
</tr>
<tr>
<td>Law</td>
<td>Introduction to Administrative Law</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>Analysis</td>
<td>Policy Formulation, Implementation and Analysis</td>
<td>1 Week</td>
</tr>
<tr>
<td>and</td>
<td>Finance Management for Non Finance Managers</td>
<td>1 Week</td>
</tr>
<tr>
<td>Analysis</td>
<td>Leading for Impact</td>
<td>1 Week</td>
</tr>
<tr>
<td>Management</td>
<td>Managing the 21st Century local Authorities</td>
<td>1 Week</td>
</tr>
<tr>
<td>Skills</td>
<td>Strategic Negotiations Skills Development</td>
<td>1 Week</td>
</tr>
<tr>
<td>Development</td>
<td>Fraud Investigation and Prevention</td>
<td>1 Week</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DURATION</th>
<th>UGANDANS</th>
<th>TUITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Weeks</td>
<td>480,000/=</td>
<td>$ 357</td>
</tr>
<tr>
<td>1 Week</td>
<td>320,000/=</td>
<td>$ 238</td>
</tr>
<tr>
<td>2/3 Days</td>
<td>210,000/=</td>
<td>$ 157</td>
</tr>
<tr>
<td>Accommodation (Optional)</td>
<td>30,000/= per night</td>
<td>$ 22</td>
</tr>
</tbody>
</table>

Applications should be submitted at least one week before the start date of the course. Course dates are subject to change upon which management shall communicate. Application forms and details about the programmes may be obtained from the address given below;

P.O. Box 20131 Kampala, Tel: Gen: +256752259722, Direct: +25677438682, +256704252325
Email: angobi@umi.ac.ug; akazinga@gmail.com; inakiwala@umi.ac.ug; admin@umi.ac.ug; Online courses contact+256 704 928710 gbwoch@umi.ac.ug
Website: www.umi.ac.ug